



# Community Venues

## Mayor's

### Citizens Oversight Committee

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#### **Meeting Information**

*Location:*

City Hall  
Agenda Conference Room  
400 South Orange Avenue

*Time:*

10:00 a.m.

*Members Present*

Gregory Lee, Chairman  
Cheryl Henry, V.Chair  
Don Engfer  
C. W. Jennings  
Robert Mandell  
Mercedes McCall  
John McReynolds  
Richard Siwica, Esq.  
Rev. Terence Gray

*Members Absent*

*City Staff Liaison*

Frank D. Usina, Jr., AICP  
Judy Dorman

## Minutes

### September 9, 2009

## Opening Session

1. Gregory Lee, Chair, called the meeting to order at 10:03 a.m. after determination of a quorum. All members were present. A brief overview and mission of the Mayor's Citizens Oversight Committee was given as well as the general rules of order for the meeting.

Motion was made by John McReynolds for approval of the June 10, 2009 minutes seconded by Robert Mandell. All voted in favor, and the minutes were approved. Agendas and approved minutes are posted on the City of Orlando web site under Community Venues.

## Agenda Review

2. Standing Reports/Discussion

Frank Usina, Community Venues Project Manager (Staff Liaison), went over the project overview dashboards for each project. The dashboards consist of six categories that include Project Budget/Expenses, Schedule Milestones, Blueprint Performance, Green Commitment, Development Agreements and a Community Update. The three dashboards will be attached to these minutes as explanation of the standing reports.

Committee members asked if a notation can be made if quarterly target dates change on the Amway Center project that may affect deadlines and costs. Allen Johnson, Executive Director, Orlando Venues responded that the dates shown currently are accurate and a notation will be made if the dates change.

Janeiro Coulter, Special Projects Manager, responded to questions about the Blueprint in regards to the numbers changing per Change Orders once Bid Packages are finalized. Mr. Coulter added that the participation numbers should improve. Jay Berlinsky, Principal, SC Advisors, noted that there are two significant outstanding bid packages that should be processed within the next two weeks.

**Action:** Mr. Mandell requested that Janeiro Coulter provide a workforce report based on workers' earnings. He indicated that such a report would be beneficial to understand the results of the Blueprint. Mr. Coulter will provide this information for the next meeting.

3. Sub-Committee Reports

**Events Center:** Gregory Lee, Chair of the Events Center Sub-Committee reported that a meeting was held on August 14, 2009. Rev. Gray reported on the success of the Blueprint Milestone Celebration that was held on August 25, 2009. Jay Berlinsky reported that there will be a traditional "Topping Off" Party announced soon. Invitations will be sent out when the date is firm. Rev. Gray asked if the Blueprint will carry over to the operating contracts for servicing the Amway Center. Byron Brooks, Chief Administrative Officer, spoke about minority participation sustainability and mentioned that the next bid to go out will be the RFP for the food vendor. A community meeting will be held prior to the RFP going out for bid and will be announced to the public. Janeiro Coulter added that up to now the Blueprint focus has been on construction and will soon also focus on concessions and retail areas. Allen Johnson added that the Amway Center will be staffed with current staff operating Amway Arena with additional staff being added.

**DPAC:** Cheryl Henry, Chair of the DPAC Sub-Committee reported that a meeting was held this morning prior to the quarterly meeting. She added that a progress update was given with a strategy

based on existing funding and what it means for the staging process. Briefings are underway with the Dr. P. Phillips Performing Arts Center Board as well as donors in the community. Kathy Ramsberger, President, DPAC, invited the committee members for a briefing and financial update the first of October. Michael Gross, Senior Construction Manager for Hines reported on the preliminary approval by the Downtown Development Board Development Review Committee on June 18, 2009. He added that Balfour Beatty is now on board as the project Construction Manager, and they are involved in the current development process. **Action:** The committee asked for additional explanation on LEED point status. This will be provided at the next meeting.

**FCB:** Bill Jennings, Chair of the FCB Sub-Committee reported that this committee did not meet during the past quarter. Allen Johnson addressed the committee with an update stating that the funding for the Florida Citrus Bowl renovations is tied to TDT funding, so the City will look at phasing and staging of the project. The City is currently identifying and prioritizing items needed now and implementing changes to improve the site in phases that will begin next year.

4. New Business.

There was no new business to report.

5. Public Appearance Request.


No requests submitted.

6. The next quarterly meeting is scheduled for **Wednesday, December 9, 2009** at 10:00 a.m. in Agenda Conference Room at City Hall.

7. Conclusion. The meeting was concluded at 10:55 a.m. by Gregory Lee, Chair.

Submitted by:

  
 Judy Dorman, Executive Assistant/City Liaison  
 Orlando Venues  
 City of Orlando

  
 Gregory D. Lee, Chairman  
 Mayor's Citizens Oversight Committee

Date:

12/9/09