



Community Venues

Mayor's

Citizens Oversight Committee

Meeting Information

Location:

City Hall
Agenda Conference Room
400 South Orange Avenue

Time:

10:00 a.m.

Members Present

Gregory Lee, Chairman
Cheryl Henry, V.Chair
Don Engfer
Mercedes McCall
John McReynolds
Richard Siwica, Esq.
Robert Mandell

Members Absent

C. W. Jennings
Rev. Terence Gray

City Staff Liaison

Frank D. Usina, Jr., AICP
Olabisi S. Cox

Minutes

January 12, 2011

Opening Session

1. Gregory Lee, Chair, started the meeting at 10:12 a.m., after determining there was a quorum. Members present were Gregory Lee, Cheryl Henry, Don Engfer, Mercedes McCall, John McReynolds, Rich Siwica, and Bob Mandell.

Greg Lee presented a brief overview and mission of the Mayor's Citizens Oversight Committee, as well as the general rules of order for the meeting.

Motion was made by Don Engfer for approval of the September 8, 2010, meeting minutes, seconded by Mercedes McCall. All voted in favor, and the minutes were approved. [Agendas and approved minutes are posted on the City of Orlando web site under Community Venues]

Agenda Review

2. Standing Reports/Discussion

Frank Usina, Community Venues Project Manager and staff liaison to the Oversight Committee, presented the project overview dashboards for each venue. The dashboards consist of six categories that include Project Budget/Expenses, Schedule Milestones, Blueprint Performance, Green Commitment, Development Agreements and a Community Update. The information presented for this meeting is compiled through October 31, 2010. The three dashboards will be attached to these minutes as back-up for the standing reports.

Hunt's fulfillment of their construction trailer site lease with the City will result in a temporary parking lot at the southwest corner of Division Avenue and South Street.

Geico Garage has a temporary Certificate of Occupancy. The exterior public art is up and PCL is finishing up work on the garage.

John McReynolds requested dashboards reflecting actual numbers for Amway Center continue to be provided during project close-out.

Bob Mandell asked, out of the 94% of budget expended, how much more money will be spent or how much will be saved. Frank Usina replied that actual expenses will be very close to budget.

3. Sub-Committee Reports

Amway Center (AC): Greg Lee reported that on November 1, 2010, the AC Sub-Committee provided a close-out report to City Council and that the sub-committee's role has concluded. There will be no additional sub-committee meetings; however, the dashboard updates will continue.

John Morris, S. C. Advisors, representing Event Center Development, added that brief weekly status, meetings with Hunt will continue. ECD is working with MWBE firms through the whole close-out process. There are over 150 contracts to close out. To date, there are no claims. This is a long process to meet, research and go over the numbers; however, they are making progress.

Bob Mandell was concerned about how the Church Street businesses were doing. Byron Brooks, City of Orlando Chief Administration Officer, replied that the businesses are mostly going well and going through normal adjustments. Street closures affect them, but they seem to be excited to be there.

Janeiro Coulter stated that there are a number of MWBE firms which have not been paid since July, 2010, with concern of bankruptcies. John Morris replied that the punch list includes incomplete work, some involving smaller companies, and the process does trickle down to smaller companies. Bob Mandell continued that he does not want to see businesses go bankrupt and asked what can be done. John Morris said they are paying some of the money when possible. John McReynolds stated that he wants to do what is right, complete work that has not been done and would like to see as many issues cleared as possible. Janeiro stated that it is important that he brings information from both sides (the MWBE firms and project management), and he does not want the Blueprint tarnished. Byron Brooks stated that he wants to see some progress and these claims resolved in order to get the companies out of this position.

Dr. Phillips Center (DPC): Cheryl Henry, DPC Sub-Committee Chair, reported that the DPC Sub-Committee met on December 1, 2010, and parted with an understanding of discussions among DPC, City and Orange County regarding the project moving forward. DPC is willing to change sub-committee meetings to monthly, if needed.

Mercedes McCall asked for additional information regarding a ground breaking. Kathy Ramsberger, President of DPC, stated that the County is working with DPC and the City on the project. Philanthropy continues to stand by the project, but there is a need to keep working and looking for solutions.

Florida Citrus Bowl (FCB): Bill Jennings, Chair of the FCB Sub-Committee, was unable to attend the meeting. Representatives from JCB and Turner were in attendance. Tom Maurer of Turner stated that Turner keeps in close communication with the City regarding the FCB challenging project.

Brian Butler representing JCB stated that the work included 53% participation by MWBE firms and out of 50 contracts, 24 were with MWBE firms. Work was spread among multiple firms to increase MWBE participation. The work has been completed and working on close-out.

John McReynolds asked how does one make sure that a company performs when multiple companies did the work. Greg Lee suggested that a best practices meeting be held with the project team.

Tim Ackert, Project Director, Orlando Venues Project Office, extended praise to Turner's team, adding that from the first day, they understood Blueprint goals. In essence, Turner and partners became mentors to some of the subs, which made the subs better contractors.

4. **Parking and Wayfinding Presentation:** Frank Usina presented an overview of the downtown parking plan and wayfinding improvements. Frank displayed example photos of new signage.
5. **New Business –** No new business
6. **Public Appearance Request** – Marcia Davis, Commissioner's Aide, representing Commissioner Lynum, read a letter regarding complaints that some MWBE firms have not been paid and are asking for solutions.

Action: Greg Lee asked Janeiro to schedule some time with Commissioner Lynum as quickly as possible. Richard Siwica volunteered to be at the meetings. Janeiro said he has the list and amounts due. Tim Ackert suggested that ECDLLC be involved. John Morris stated that he would attend.

6. The next quarterly meeting is scheduled for **Wednesday, March 9, 2011**, at 10:00 a.m. in Agenda Conference Room at City Hall.
7. Conclusion. The meeting was concluded at 11:34 a.m. by Gregory Lee, Chair.

Submitted by:



Olabisi S. Cox, Executive Assistant/City Liaison
Orlando Venues
City of Orlando



Gregory D. Lee, Chairman
Mayor's Citizens Oversight Committee

Date:

6-15-11