

MONTHLY MBE/WBE UTILIZATION REPORT FOR CONTINUING SERVICE PROJECTS

PLEASE NOTE: A copy of all invoices issued by sub-consultant must be attached to this report.

PROJECT INFORMATION:

CONTINUING SERVICE AGREEMENT:	Continuing Professional Services for Civil Engineering	Task#:	3
Task Name:	ABC VENUES	Date Awarded:	02 / 24 / 07
Company Name:	XYZ Engineering	Project #:	1258
Negotiated Fee/Contract Award Amount:	\$45,782.00	Prime Paid to Date:	\$22,005.22
Amendments/Change Order Amounts:	\$	Prime Paid this Month:	\$2,005.22
Current Contract Total:	\$45,782.00	Reporting Period Ending: Month/YR	Aug-07
Total # Amendments/Change Orders		Payment #	3
Status of the Project:	<input checked="" type="checkbox"/> ACTIVE	<input type="checkbox"/> ON HOLD	<input type="checkbox"/> COMPLETE

PRIME CONTRACTOR INFORMATION:

Contact Name:	Jane Doe	E-Mail Address:	
Phone:	407-246-2623	Fax:	407-246-2878

SUB-CONSULTANT UTILIZATION:

MBE SUB-CONSULTANT(S)								
Firm Name	Start Date	Allocated Fee/Yr	Amendments/Change Orders \$\$	Change Order #	Amount Paid This Month	Payment #	Amount Paid to Date	% Paid to Date
Loop Geotech	3/15/2007	\$ 8,240.76	\$		\$ 3,000.00	3	\$ 3,000.00	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
Totals:		\$ 8,240.76	\$ -		\$ 3,000.00		\$ 3,000.00	
WBE SUB-CONSULTANT(S)								
Firm Name	Start Date	Allocated Fee/Yr	Amendments/Change Orders \$\$	Change Order #	Amount Paid This Month	Payment #	Amount Paid to Date	% Paid to Date
Midway Survey	6/10/2007	\$ 2,746.92	\$		\$ 2,746.92		\$ 2,746.92	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$	\$				\$	
		\$ 2,746.92	\$ -		\$ 2,746.92		\$ 2,746.92	

I certify that the information submitted in this report is in fact true and correct to the best of my knowledge.

<i>SIGNATURE</i>	TITLE	DATE
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