

BUDGET REVIEW COMMITTEE MINUTES

The Budget Review Committee's meeting on July 5, 2006 was called to order by Mr. Byron Brooks at 10:00AM.

MEMBERS PRESENT:

Byron Books, Chief Administrative Officer, Executive Offices
Jody Litchford, Interim City Attorney, Legal Affairs
Cheryl Henry, Chief of Staff to Mayor, Executive Offices
Lee Brown, Human Resources Division Manager, GAD (non-voting technical advisor)

OTHERS PRESENT:

Ray Elwell, Budget Division Manager/Acting Controller, Finance Department
Mike Stieber, Budget Manager, Finance Department
Barbara Muzeni, Budget Analyst Sr., Finance Department
James Varnado, Budget Analyst III, Finance Department
Mark Medler, Budget Analyst II, Finance Department
Clayton Green, Real Estate Appraiser, Economic Development
Dennis Tipton, Engineering Project Coordinator, Public Works Department
Pat Dellacona, Planner II, Economic Development
Maria Neff, Accountant III, Transportation Department
Roger Neiswender, Director of Transportation, Transportation Department

NEW BUSINESS:

GENERAL FUND

1. TRANSPORTATION DEPARTMENT

A. BR06-341 – Transportation Planning – request a transfer to provide funding for the purchase of a laptop computer and projector to be utilized in public presentation settings to transmit information. A capital request was submitted for the fiscal year 2006/2007 budget. However, the need became more immediate due to the Department's several initiatives that will have wide-ranging impacts on the City of Orlando. Department staff will be conducting numerous public meetings and internal workshops to advise the public and other City departments of the coming changes. Funding is available due to vacant positions. Transfer of existing funding: \$5,000.

2. ECONOMIC DEVELOPMENT DEPARTMENT

A. BA06-99, BR06-343, Project No. 1255 and Resolution – City Planning – The Wekiva Parkway and Protection Act (the "Act"), Chapter 369, Part III, Florida Statutes (F.S.), authorizes the development of the Wekiva Parkway and provides for the protection of the Wekiva River system. The Act requires each local government in the Wekiva Study Area (which includes the City of Orlando) to amend its local government comprehensive plan by December 1, 2006, to include an up-to-date 10 year water supply facility work plan for building potable water facilities necessary to serve existing and new development. The Florida Department of Community Affairs is providing local governments with \$10,000 to assist with the development of the required 10 Year Water Supply Facility Work Plan. Grant funds will be used to cover advertising costs for display ads required by the Comprehensive Plan amendments. Net increase: \$10,000.

B. Director – request to add an EDV Deputy Director, 4, program 801. Request to delete a Construction Inspector I, S14, program 149. Effective July 16, 2006. Net additional

cost for a full fiscal year is \$75,473. No budget transfer necessary. Funding is available within the Department budget due to vacancies.

OTHER FUNDS

3. COMMUNITY REDEVELOPMENT AGENCY FUND

- A. BR06-301, Project No. 2843 – CRA – building upon the success of Holiday Lights Orlando at City Hall plaza and in keeping up with the growth within the CRA district, staff proposes to upgrade and improve the holiday lights on historic lampposts within the Downtown core. The lampposts currently do not have power outlets. The cost of retrofitting 280 lampposts with two electrical outlets is approximately \$32,200 (outlets can be used for other purposes throughout the year). The purchase of 280 holiday garlands with lights is approximately \$31,700. Transfer of existing funding: \$63,900.
- B. BR06-336 – CRA – the Downtown Arts District (DAD) is proposing to convert the former Dr. Phillips Theatre into a multi-purpose, grass-roots arts facility for Downtown Orlando called the City Arts Factory, incorporating the present gallery space and the recently vacated second floor bar and lounge. The CRA shall provide to DAD a rent subsidy for a maximum amount of \$125,000 per year for a five-year period subject to the conditions as outlined in the Funding Agreement. Actual funding will decrease during years 2-5, with the subsidy decrease based upon DAD's increased revenue as outlined in the Funding Agreement. The requested transfer will fund the FY2005/2006 portion. Transfer of existing funding: \$62,500.

4. GAS TAX FUND

- A. BA06-97, BR06-334, Project No. 2766 and Resolution – Engineering Services – request to budget a transfer from the Sidewalk Construction Fund to the City's concrete contract, project #2766. The Belle Isle Apartment complex paid \$10,835.50 into the Sidewalk Construction Fund in lieu of constructing a sidewalk. The City's concrete contractor constructed a temporary sidewalk for the amount of \$11,653.20. A permanent sidewalk will be constructed when the Conway Road widening takes place. Net increase: \$10,835.

5. CAPITAL IMPROVEMENT FUND

- A. BA06-101, Project No. 2924 and Resolution – Real Estate Management – to provide Internal Loan funding for the acquisition of real estate for the purpose of strategic planning. Net increase: \$8,500,000.

It was moved by Ms. Litchford, seconded by Ms. Henry and vote carried to approve Items 1A through 5A.

The meeting was adjourned at 10:02AM.

Ray Elwell, Budget Division Manager/Acting Controller

Yelitza Azua, Recording Secretary