WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, January 11, 2015, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday December 9, 2015. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members & Staff
- Consideration of the November 4, 2015 Minutes

REGULAR AGENDA

1. Case No.: **HPB2015-00214, 69 E. Pine Street**
   
   **Applicant:** Avi Roitman, The Awning Factory, 635 Wolmer Avenue, Orlando, FL 32808
   
   **Owner:** Pine Street Buildings, LLC, 69 E. Pine Street, Orlando, FL 32801
   
   **District:** Downtown Historic District (Commission District 5)

   The applicant is requesting a Major Certificate of Appropriateness to add a metal canopy to the east Pine Street façade.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. Submitted drawing shows the transoms as being twice their actual height and shall be corrected prior to permitting.
   3. Proposed canopy shall be located between the transom window above and the storefront below.
   4. Water shall be controlled and not flow across sidewalk or create erosion issues on sidewalk paving.
   5. Any proposed signage shall require additional review.

2. Case No.: **HPB2015-00218, 111 Rosearden Drive**

   **Applicant/Owner:** Scott Dunkle, 111 Rosearden Drive, Orlando, FL 32803
   
   **District:** Lake Lawsona Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to construct an addition at the front of the existing structure including a front porch.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. A sample of the proposed brick shall be submitted for review and approval by the HPB Minor Review Committee.
   3. Smooth cement board siding shall be used on all visible exterior walls with the exception of the north wall of the existing garage.
   4. All visible window and trim details shall be consistent and the windows shall have dimensional, exterior muntins.
   5. Roof shingles shall be consistent on both addition and existing roof areas.
   6. Horizontal porch beam details shall be expressed in a manner consistent with other porch elements in the district.
3. Case No.: HPB2015-00217, 313 1/2 E. Amelia Street

Applicant/Owner: Jeremy and Jessica Mostyn, 313 E. Amelia Street, Orlando, FL 32801
District: Lake Eola Heights Historic District (Commission District 4)

A request for a Major Certificate of Appropriateness to demolish a non-contributing accessory structure and to erect a detached one story single car garage with a 320 sq ft apartment.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Waive the 180 day waiting period for demolition (However, per Section 65.732, the applicant must receive a building permit for the new development prior to receiving a demolition permit.)
3. Siding shall have a smooth finish to be similar to the texture of historic siding in the District.
4. Windows and Doors shall have dimensional exterior muntins to simulate historic, true divided light windows and doors.
5. Windows and muntin pattern shall have a vertical proportion.
6. Reduce and simplify roof slopes to be more similar to existing minimal traditional roofs in the District.
7. Any additional driveway paving will require additional review.

**OTHER BUSINESS**

- Informational Follow up:
  - Fact Finding Report: Municipal Auditorium
  - Fact Finding Report: Davis Armory
- General Appearances
- Notice of City’s paperless initiative
- Report on Minor Reviews (November)

**ADJOURNMENT**