**AGENDA  •  FEBRUARY 3, 2016**

**WELCOME!**
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, February 29, 2016, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

**GENERAL RULES OF ORDER**
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda. The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

**APPEALS**
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday February 10, 2016. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members & Staff
- Consideration of the January 6, 2016 Minutes

REGULAR AGENDA

1. Case No.: **HPB2016-00001, 722 E. Amelia Street**

   Applicant: Sean Lackey, 1110 E. Marks St., Orlando, FL 32803
   Owner: Gabriel and Stephanie Rodriquez, 722 E. Amelia St. Orlando, FL 32803
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to demolish the one-story detached accessory structure and to construct a new three car garage with an 817 sq. ft apartment above; and to constructed a 496 sq. ft. addition to the rear of the main structure.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. All roofing and building materials and foundation details for the additions shall match the existing house and share similar proportions and details.
   3. Waive the 180 day waiting period for demolition of the garage. (However, per Section 65.732, the applicant must receive a building permit for the new development prior to receiving a demolition permit.)
   4. New windows in the addition to the main house shall match the existing in style, trim, material, installation depth and pattern.
   5. The proposed rear doors shall approximate historic wood multi-light French doors with dimensional muntins.
   6. Windows in the proposed garage shall be similar to the main house in trim and installation.
   7. Reduce the size of the proposed garage apartment so that it is more similar to historic 2 car garage/ apartments in the district by limiting the size to approximately 670 square feet and two garage bays.
   8. The location of the proposed garage apartment will require a variance from the Board of Zoning Adjustment.

OTHER BUSINESS

- General Appearances
- Report on Minor Reviews (January)
- ProjectDox Questions

ADJOURNMENT