AGENDA ▪ March 2, 2016

WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, March 28, 2016, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday March 9, 2016. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members & Staff
- Consideration of the February 3, 2016 Minutes

CONSENT AGENDA

1. Case No.: **HPB2016-00008, 1007 Harwell Street**
   
   Applicant: Jo-Anne Peck, Historic Shed, 1212 Ponce de Leon Blvd, Brooksville, FL 34601
   Owner: Shantel Hebert-Magee, 1007 Harwell Street, Orlando, FL 32801
   District: Lake Lawsona Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to construct a 12'x15' (approximately 160 sq. ft.) wood framed shed with a bathroom in the rear yard.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. Materials shall be similar to the main house and siding shall have a similar exposure.

REGULAR AGENDA

2. Case No.: **HPB2016-00017, 523 Cathcart Avenue**
   
   Applicant: Ryan Hannah, HDG Construction, LLC, 210 Connecticut Avenue, Lake Helen, FL 32744
   Owner: Kurt Dubin, 523 Cathcart Ave, Orlando, FL 32803
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to replace the shingle roof with a galvelum color metal roof; replace a dormer with a new larger gable end roof; enclose rear area of second floor; enlarge the kitchen for an additional 312 living sq. ft.; and to make repairs due to fire damage.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. New window trim shall match existing in widths and materials.
   3. Windows in gable ends shall have a vertical proportion.
   4. Metal roof shall be 5V crimp style in a traditional silver or grey color.

3. Case No.: **HPB2016-00019, 311 Copeland Drive**
   
   Applicant: Shelia Cichra, Streamline Permitting, INC, 2154 Oak Beach Blvd., Sebring, FL 33875
   Owner: Steven and Michelle Radcliffe, 311 E Copeland Drive, Orlando, FL 32806
   District: Lake Copeland Historic District (Commission District 4)
The applicant is requesting a Major Certificate of Appropriateness to construct a boat dock with 240 square foot deck and 144 square foot covered area.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Mitigate any proposed damage to the wetland vegetation and bird habitat.
3. Roof material on proposed pavilion shall be the same as on the main house.
4. Wood post and trim material shall be stained to match wood trim on the main house.
5. Recommend that the dock avoid the bird nesting area and as much of the wetland vegetation as possible.

**OTHER BUSINESS**

- General Appearances
- Report on Minor Reviews (February)

**ADJOURNMENT**