AGENDA   •   APRIL 6, 2016

WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, May 9, 2016, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday April 13, 2016. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members & Staff
- Consideration of the March 2, 2016 Minutes

CONSENT AGENDA

1. Case No.: **HPB2016-00041, 1504 E. Jefferson Street**

   Applicant: Dale Burkhalter, 585 N. Wekiwa Springs, Rd, Apopka, FL 32712
   Owner: Lee Williams, 1504-06 Jefferson St., Orlando, FL 32801
   District: Lake Lawsona Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to remove the existing mansard roof, add a hip roof, add cement board siding and reroof with metal roofing.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. Cement board siding shall be smooth finish.
   3. Metal roofing shall be 5 V crimp in a silver or gray color.
   4. Front facing windows shall be similar to other windows on sides of building.

2. Case No.: **HPB2016-00042, 612 E. Harwood St.**

   Applicant: Robert Kastura, DSS Construction & Develop., LLC, PO BOX 560070, Montverde, FL 34756
   Owner: William Thomas & Jennifer Juergens, 612 E. Harwood St, Orlando, FL 32803
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to construct an addition to the south east corner of the house containing 175 square feet of living space.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
   2. Foundation of addition shall match the existing house foundations.
   3. Cement board shall have a smooth surface so when painted will mimic the wood siding.
   4. Eave conditions on the proposed addition shall match the existing house eaves.
   5. New windows and doors shall be similar to the existing and simulate true divided light windows with dimensional muntins and installed in a similar manner.
   6. East façade shall incorporate a minimum of 1 window with a recommendation that two windows be provided.
OTHER BUSINESS

- General Appearances
- Announcements:
  - Annual Photo Competition has begun. Theme: “Verticality in Architecture”
  - The Lake Lawsona Garden Tour will be held on April 17
  - May is Historic Preservation Month
  - The Historic Preservation Awards will be presented to City Council on May 9
- Report on Minor Reviews (March)

ADJOURNMENT