WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, January 9, 2017, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday December 14, 2016. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
## OPENING SESSION
- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the November 2, 2016 Minutes

## REGULAR AGENDA

### 1. Case No.: [HPB2016-00271, 1109 E. Jackson Street](#)

- **Applicant:** D. Ashley Burleson, A&M Homes, LLC, 7320 Narcoossee Rd, Orlando, FL 32822
- **Owner:** Equity Orlando, LLC, 2255 Glades Rd, Ste. 324A Boca Raton, FL 33431
- **District:** Lake Lawsona Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to demolish the existing non-contributing single family home and to construct a new two-story single family home containing 3814 of living sq ft with a detached garage.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Waive the required 180 day waiting period for demolition however, the demolition permit may not be issued until the permit for new construction has been issued per Section 62.709.
3. Additional windows on east and west facades.
4. Eliminate the bump out on the middle of the front façade, second floor, and tie the upper front facing gable to the roof line.
5. Join the center second floor group of 3 windows into one bank with wide mullions between them similar to other ganged windows.
6. All windows shall have dimensional exterior muntins to simulate wood double hung, divided light windows and be recessed similar to historic windows in the district.
7. Window trim details shall be similar to other Craftsman style contributing properties in the district.
8. Eliminate the double door and use either an extra wide single door or a single door and sidelights.
9. Eaves shall be consistent with exposed rafters as shown on porch rooflines.
10. Rear porch columns shall have more design details in keeping with the style of the house.
11. Eliminate the circular drive area in the front yard.
12. Recommend reducing width of house to 42 feet.

### 2. Case No.: [HPB2016-00275, 721 Delaney Avenue](#)

- **Applicant:** Jason Lee, MJS Inc. Custom Home Design, 250 Wymore Rd., Winter Park, FL 32789
- **Owner:** Charles Petz, 721 Delaney Ave, Orlando, FL 32801
- **District:** Lake Cherokee Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to repair termite damage to existing carriage house; extend existing garage, and to add a bedroom to the existing 2nd floor apartment.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Materials and details of the new additions shall match the existing garage and house.
3. Windows in the addition shall be similar to the existing windows in trim and installation and have exterior, dimensional muntins.
4. Allow a variance of 1.9 feet for the side yard setback of the proposed garage extension.
3. Case No.: HPB2016-00278, 41 W. Church Street

Applicant: Wes Featherston, Process Architecture, 1800 N. Orange Avenue, Ste. A, Orlando, FL 32804
Owner: Church Street Ventures, Inc., 33 W. Church Street, Orlando, FL 32801
District: Downtown Historic District (Commission District 5)

The applicant is requesting a Major Certificate of Appropriateness to rehabilitate the historic façade by replacing the missing Vitrolite tiles, restore damaged stucco, replace canopy soffits, and recreate the historic signage.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Any proposed tenant signage will require additional review.
3. The proposed entry doors will need additional review for material, details and style and shall have an appropriate bottom rail.
4. Stucco finishes shall be consistent above the canopy and below.
5. Paint color will require additional Minor Review.
6. Recommend replacing the storefront with a more traditional style or modifying it to comply with the 2003 stipulated settlement agreement.

OTHER BUSINESS

• General Appearances
• Announcements
• Report on Minor Reviews (November)

ADJOURNMENT