OPENING SESSION:
Call Meeting to Order
Recognition of previous Board Members
Election of Chairman and Vice Chairman
Roll Call/Determination of a Quorum
Welcome, General Rules of Order and Appeals

WELCOME!
We are glad you have joined us for today's meeting. The Appearance Review Board (ARB) is an advisory board to the Orlando City Council comprised of citizen members who voluntarily and without compensation devote their time and talents to review applications for Certificates of Appearance Approval. All ARB recommendations are subject to final action by City Council. We anticipate the minutes of today's meeting will be presented at the City Council meeting on April 10, 2017 for approval of ARB recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When the Chairman recognizes you, state your name and address. ROBERT’S RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the ARB Recording Secretary at (407) 246-2558 at least 24 hours in advance of the meeting.

APPEALS
ARB cases are quasi-judicial matters (implementing actions) and are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board's decision must be supported by "competent substantial evidence." Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Appearance Review Board Recording Secretary by 2:00 P.M., Thursday, March 24, 2017. There is a $250 fee for this appeal. The ARB Recording Secretary is located in the Downtown Development Board Division of the Economic Development Department on the sixth floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 24 hours in advance of the meeting at 407-246-2251. Thank you for participating in your government and making Orlando truly “The City Beautiful.”
NEW BUSINESS:
1. Introduction of new Board Members
2. Responsibilities of Creative Village Development Review Committee
3. Election of Creative Village Development Review Committee (CVDRC) Member

APPROVAL OF MINUTES:
1. Approval of December 15, 2016 Meeting Minutes.

CONSENT AGENDA: None.

REGULAR AGENDA:

1. East of the Intersection of SR-50 (Colonial Dr) and Interstate 4

   Owner/Applicant: City of Orlando / Nathan Butler, HKS Architecture
   Location: 225 E. Robinson Street, Suite 405
   District: 5
   Project Planner: Doug Metzger

   Per the Major Certificate of Appearance Approval the lighting plan for the new pedestrian bridge is being presented to the ARB for final approval.

   Recommended Action: Staff recommends APPROVAL of the request with no additional conditions

2. Marriott Hotel

   Owner/Applicant: Taneal Cahill
   Location: 400 W. Livingston Street
   District: 5
   Project Planner: Doug Metzger

   Request for a Major Certificate of Appearance Approval to the design and installation of 2 high-rise signs, low rise and ground signs.

   Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

   ARB Staff recommends approval of the location, appearance and materials of the proposed signs with the following conditions:

   1. All signs must be consistent with the designs presented in this application, any alteration will require additional ARB Review.

   2. The high rise signs may not project more than 12” from the building surface.
3. Any holes or blemishes left from the removal of previous signs must be patched and finished to match the surrounding wall finish prior to installation of the new signs.

4. The body style, color, and finish of the monument sign and the directional signs shall match.

5. ARB approval does not constitute approval to fabricate and install the sign. All required building, sign, structural, and wind load requirements must be met and all appropriate building and sign permits must be obtained prior to installation of the signs.

OTHER BUSINESS:
ARB Minor Reviews completed since the September ARB Meeting:
1. ARB2016-00047 – 212 E. Colonial Drive – Parking lot and landscape
2. ARB2016-00064 – 335 N. Magnolia Ave, Suite 102 – Signs
3. ARB2016-00066 – 300 E. Colonial Drive – Sign
5. ARB2017-00001 – 801 N. Magnolia Ave, Suite 109 – AIA Sign
7. ARB2017-00003 – 250 N. Orange Ave – Parking lot/information signs.
8. ARB2017-00004 – 142 E. Jackson St – Install a limestone peace pole.
11. ARB2017-00008 – Art panels for the parking garage structure for CitiTower residential high-rise project.

OLD BUSINESS:  NONE

ADJOURMENT:
THE NEXT MEETING OF THE APPEARANCE REVIEW BOARD WILL BE THURSDAY, APRIL 20, 2017 AT 2:00 PM.