WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, September 25, 2017, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday, September 13, 2017. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the August 2, 2017 Minutes

REGULAR AGENDA

1. Case No.: HPB2017-10004, 78 W Church Street

Applicant/owner: Mark Ferguson, 1320 Central Avenue, St. Petersburg, FL 33705
District: Downtown Historic District/Landmark (Commission District 5)

The applicant is requesting a Major Certificate of Appropriateness to hang 6 tvs in boxes on walls; and to construct an enclosure and gate around dumpster area with two storage containers.

Recommended Action: Deferral of the request above because not enough information was submitted.

2. Case No.: HPB2017-10022, 622 Bourne Place

Applicant: Kelly Carr, 2929 Alamo Drive, Orlando, FL 32805
Owner: Mark Cray and Heather Oller, 622 Bourne Place, Orlando, 32801
District: Lake Cherokee Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to construct a one story addition; construct a new detached garage; and construct a retaining wall in the rear of the property.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. Approve a lesser variance for the garage so that it is at 5 feet minimum from the side property line. This would result in a variance of 2.5 feet.
3. Garage window on south façade shall have a vertical proportion.
4. Reduce the size of the window in the gable end of the garage so that it fits.
5. Cement board siding shall have smooth finish.
6. The retaining wall and any required fencing shall require additional review as the slope is substantial enough that this wall will have an impact on the surrounding areas.

3. Case No.: HPB2017-10018, 20 N Orange Avenue

Applicant: SignCorp, Inc., PO Box 998, Winter Haven, FL 33882
Owner: Steelbridge 20 North LLC, 1401 Brickell Avenue, STRE 570, Miami, FL 33131
District: Downtown Historic District (Commission District 5)

The applicant is requesting a Major Certificate of Appropriateness to install new high rise signage on the northwest and southwest elevations.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:
1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. The high rise signs may not project more than 12" from the building surface.
3. Any holes or blemishes left from the removal of previous signs must be patched and finished to match the surrounding wall finish prior to installation of the new signs.
4. A Master Sign Plan [MSP] including the retail, high-rise signage and building identification signage must be submitted for a separate HPB Major Review approval prior to the issuance of a Certificate of Occupancy for retail spaces. The MSP shall clearly show how signage will be allocated between the tenants and the site as a whole and provide placeholders for locations of all existing and proposed signage.
5. The final design and construction must be in strict compliance with the proposed design, except where potentially required as follows: dimensions of the parapet wall must be provided with the building permit application, to ensure that the wall space is adequate for the dimensions of the current sign design. Adjustment of size may be required at that time. Any other changes must be requested in writing and significant changes will require a new HPB approval.
6. Approval is for this sign only, and does not include any other proposed signs.
7. Individual letters must be individually mounted; the dark blue backer is not allowed, a connecting raceway or visible conduit will not be allowed.
8. HPB approval does not constitute a building permit; any and all relevant permits must be acquired prior to installation.

4. Case No.: HPB2017-10020, 20 N Orange Avenue

Applicant/Owner: Steelbridge 20 North LLC, 1401 Brickell Avenue, STRE 570, Miami, FL 33131
District: Downtown Historic District (Commission District 5)

The applicant is requesting a Major Certificate of Appropriateness to install a retail canopy along a portion of the Orange Avenue façade with a synthetic wood rain screen for ground level retail signage.

Staff Recommendation: Approval of the request subject to Staff Conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. A Master Sign Plan [MSP] including the retail signage and building identification signage must be submitted for a separate HPB Major Review approval prior to the issuance of a Certificate of Occupancy for retail spaces. The MSP shall clearly show how signage will be allocated between the tenants and the site as a whole and provide placeholders for locations of all existing and proposed signage.
3. New doors and associated storefront for the new retail spaces shall match the existing storefront system in color and finish and use clear glass.
4. Synthetic wood grained product is not appropriate for this building or the historic district and an alternate style product shall be used.
5. Center the central canopy support on the column.
6. Green screen wall shown in color rendering shall require additional Minor Review.
7. Any proposed outdoor dining areas and furnishings will require additional review.

OTHER BUSINESS

- General Appearances
- Announcements
  - Chair/Vice-Chair vote is next month
- Report on Minor Reviews (August)

ADJOURNMENT