OPENING SESSION:

Call Meeting to Order
Roll Call/Determination of a Quorum
Welcome, General Rules of Order and Appeals

WELCOME!

We are glad you have joined us for today’s meeting. The Appearance Review Board (ARB) is an advisory board to the Orlando City Council comprised of citizen members who voluntarily and without compensation devote their time and talents to review applications for Certificates of Appearance Approval. All ARB recommendations are subject to final action by City Council. We anticipate the minutes of today’s meeting will be presented at the City Council meeting on January 22, 2017 for approval of ARB recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When the Chairman recognizes you, state your name and address. ROBERT’S RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the ARB Recording Secretary at (407) 246-2558 at least 24 hours in advance of the meeting.

APPEALS

ARB cases are quasi-judicial matters (implementing actions) and are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Appearance Review Board Recording Secretary by 2:00 P.M., Thursday, December 28, 2017. There is a $250 fee for this appeal. The ARB Recording Secretary is located in the Downtown Development Board Division of the Economic Development Department on the sixth floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk’s Office 24 hours in advance of the meeting at 407-246-2251. Thank you for participating in your government and making Orlando truly “The City Beautiful.”
NEW BUSINESS:
a. Justin Ramb Service Award Presentation

APPROVAL OF MINUTES:
1. Approval of November 16, 2017 meeting minutes.

CONSENT AGENDA:
None

REGULAR AGENDA:

1. 617 W. Central Blvd

   Owner/Applicant: Ryan Young
   Location: 617 W. Central Blvd.
   District: 5
   Project Planner: Doug Metzger

   ARB2017-00022 Request for a Major Certificate of Appearance Approval for the installation of new storefront windows and doors and stucco repair.

   Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

   1. The mullion pattern of the two outer windows must be changed to match and/or compliment the Mondrian-style mullion pattern of the other windows on the façade.
   2. Upon expiration of the Temporary Use Permit for The Yard, any further redesign or modifications to the exterior of the building will require an ARB Review.
   3. Any modifications to the proposed façade design will require ARB staff review. Substantial modifications will require full ARB approval.
   4. Proposed signage in this application is not approved and will require ARB approval at the time of permitting.
   5. ARB approval does not grant permission to construct or install. All required permits must be obtained prior to commencement of installation and/or construction activity.

2. 15 N. Eola Drive

   Owner/Applicant: Greg Reynolds
   Location: 15 N. Eola Drive
   District: 5
   Project Planner: Doug Metzger

   ARB2017-10018 Request for a Major Certificate of Appearance Approval for a substantial front porch renovation
Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

1. The continuous columns between the ground floor and roof on the front porch should be broken into first floor and second floor columns by the interstitial space between the first and second floor of the porch. The design of the ground floor and second floor columns should include a base and cap. ARB staff will review the revised design as part of the staff ARB review of the building permit documents.

2. Any other modifications to the façade design will require additional ARB staff review. Substantial modifications will require full ARB approval.

3. ARB approval does not grant permission to construct or install. All required permits must be obtained prior to commencement of installation and/or construction activity.

OTHER BUSINESS: NONE.

A. ARB Minor Reviews completed since the October ARB Meeting:

B. Creative Village Development Review Committee Projects for Approval:

OLD BUSINESS: NONE.

ADJOURMENT:

THE NEXT MEETING OF THE APPEARANCE REVIEW BOARD WILL BE THURSDAY, JANUARY 18, 2017, AT 2:00 PM.