WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, February 26, 2018, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday, February 14, 2018. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the January 3, 2018 Minutes

CONSENT AGENDA

1. Case No.: HPB2017-10120, 1814 E. Washington St.

Applicant: Walter Price Design Building Company, LLC, 750 Lanark St, Sanford, FL 32773
Owner: Daniel and Leigh Rosenthal, 8 Via Hermosa, Orinda, CA 94563
District: Lake Lawsona Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to remove and reconfigure non historic windows in the east wing, replace windows on rear and sides, restore front windows; and to and install new front door.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. All materials and details to match the existing house.
5. New stucco texture shall match the adjacent historic stucco.
6. New windows shall be similar to the existing historic windows.
7. Proposed front door and sidelights shall have dimensional exterior and interior muntins to simulate divided light panes.
8. All windows shall have dimensional exterior and interior muntins to simulate historic wood, double hung, divided light windows and shall have mullions between ganged windows of 8 inches to be similar to historic paired windows.

REGULAR AGENDA

2. Case No.: HPB2017-10137, 1607 Delaney Avenue

Applicant: HNR Construction, LLC, 1607 Delaney Avenue, Orlando, FL 32806
Owner: Daniel Zukoski, 1607 Delaney Avenue, Orlando, FL 32806
District: Lake Copeland Historic District (Commission District 4)
The applicant is proposing to demolish the existing garage and to construct a two car garage with office and work and storage space above totaling 1620 gross square feet and 1146 square feet of conditioned space.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. Replace the fixed door panel on the second floor, north elevation, with a window to match adjacent windows.
5. Add a window to the center of the gable extension on the west façade.
6. Windows shall be inset the same on both the ground and second floor and be similar in style and details to historic windows in the main house and district and have exterior, dimensional muntin pattern. Paired windows shall have a mullion between them that is a minimum of 8 inches wide.
7. Gable end and eave design and corner board details shall match the main house and shall be subject to additional review by the Minor Review Committee prior to permitting.
8. Waive the 180 day waiting period for demolition however, the permit for demolition may not be issued until the replacement building permit is issued.

**3. Case No.:** HPB2017-10093, 218 Hibiscus Ct.

Applicant: Stephen Chun, 1901 S. Crystal Lake Dr., Orlando, FL 32806
Owner: Stephen Chun, 1901 S. Crystal Lake Dr., Orlando, FL 32806
District: Lake Eola Heights Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to retroactively approve demolition of a bedroom and utility room additions, removal of wood siding. The proposal includes installation of cement board lap siding, replace windows on existing structure and construction of an addition to the side and rear of the house. This request requires a variance to the rear yard setback of 15.79 feet.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. All materials and details to match the existing house.
5. New windows shall be similar to the existing historic windows.
6. Doors shall have a muntin pattern compatible with the windows and simulate true divided light doors.
7. Cement board siding shall have a smooth finish so that when painted it will be similar in texture to historic wood siding.
8. New foundation shall match existing.
9. Porch posts shall have appropriate upper and lower trim.
10. Proposed eave and gable details shall be consistent with the existing eave and gable details.

4. Case No.: HPB2018-10005, 324 Desoto Circle

Applicant/Owner: Robert and Julia McLaughlin, 324 Desoto Circle, Orlando, FL 32804
District: Commission District 3

Consideration of Landmark Nomination proposal. The owners are requesting Historic Local Landmark Status for their home.

Recommended Action: Recommend to City Council to accept the Historic Preservation Board recommendation to nominate this site for Landmark Status.

OTHER BUSINESS

- General Appearances
- Announcements
- Report on Minor Reviews (January)

ADJOURNMENT