MINUTES - JANUARY 18, 2018

OPENING SESSION

- Walter Hawkins, Executive Secretary called the meeting to order at 2:00 p.m.
- Ashley Edwards, Recording Secretary, conducted the Roll Call and determination of a quorum was confirmed.
- Ashley Edwards, Recording Secretary read the Welcome, General Rules of Order and the Appeals process.

NEW BUSINESS

- Margaret Brock moved to elect Fulvio Romano as Chair and John Paul Weesner as Vice Chair. The motion was seconded by Jeffrey Arms. The motion carried 6-0.

MINUTES

- Margaret Brock moved to approve the December 21, 2017 ARB Meeting Minutes. The motion was seconded by Jeffrey Arms. The motion carried 6-0.

CONSENT AGENDA:

1. 15 N. Eola Drive

Owner/Applicant: Drew West
Location: 15 N. Eola Drive
District: 4
Project Planner: Doug Metzger

ARB2017-10018 Request for a Major Certificate of Appearance Approval for the alteration of office interior, and re-open exterior front porch.
Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

ARB Staff has reviewed the proposed façade renovation of the Foundation Hub property at 15 N. Eola Drive and recommends approval with the following conditions:

1. The continuous columns between the ground floor and roof on the front porch should be broken into first floor and second floor columns by the interstitial space between the first and second floor of the porch. The design of the ground floor and second floor columns should include a base and cap. ARB staff will review the revised design as part of the staff ARB review of the building permit documents.
2. Any other modifications to the façade design will require additional ARB staff review. Substantial modifications will require full ARB approval.
3. ARB approval does not grant permission to construct or install. All required permits must be obtained prior to commencement of installation and/or construction activity.

2. 617 W. Central Blvd.

Owner/Applicant: Ryan Young
Location: 617 W. Central Blvd
District: 5
Project Planner: Doug Metzger

ARB2017-10022 Request for a Major Certificate of Appearance Approval for the installation of new storefront windows and doors and stucco repair.

Recommended Action: Staff recommends APPROVAL based on the Applicant’s responses in the staff report.

3. 200 E. Robinson – Eola Centre Canopy Replacement

Owner/Applicant: David Franks
Location: 200 E. Robinson St.
District: 4
Project Planner: Doug Metzger

ARB2017-10024 Request for a Major Certificate of Appearance Approval for four new building canopies.

Recommended Action: Staff recommends APPROVAL of the request with the following conditions:

ARB Staff has reviewed the proposed Eola Park Centre entry canopies and additional entry renovations at 200 E. Robinson Street, and recommends approval with the following conditions:

1. Consistency with ARB Approval — Building permit documents must be consistent with the ARB approved designs and specifications. Any modifications to the approved ARB design and specifications may require additional ARB review.
2. Façade Repair—Any area of the building damaged by the removal of the existing canopies must be replaced or repaired and must match either the existing or proposed façade treatments depending on the location of the damaged area.
3. Stormwater Run-Off—Stormwater run-off from the new canopy system must be directed away from the pedestrian areas underneath and adjacent to the new canopies.

4. Lighting—Lighting needs to comply with all applicable City codes. Lighting permit drawings must be consistent with the specifications in this application. A photometric plan must be included with all building permit documents.

5. Signage—Signage is not included in this application. Any proposed signage will require additional ARB review and approval.

6. Permits—ARB approval does not grant permission to construct and install. All required building permits must be obtained prior to commencement of construction activity.

John Paul Weesner moved to approve consent agenda items 1 and 3; and move item 2 to the regular agenda. The motion was seconded by Margaret Brock. The motion carried 6-0.

REGULAR AGENDA

1. 617 W. Central Blvd

<table>
<thead>
<tr>
<th>Owner/ Applicant:</th>
<th>Ryan Young</th>
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<tr>
<td>Location:</td>
<td>617 W. Central Blvd</td>
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<td>Project Planner:</td>
<td>Doug Metzger</td>
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ARB2017-10022 Request for a Major Certificate of Appearance Approval for the installation of new storefront windows and doors and stucco repair.

Recommended Action: Staff recommends APPROVAL based on the Applicant’s responses in the staff report.

Jeffrey Arms moved to approve the project with conditions as stated with the additional condition that the applicant meet with staff to discuss a canopy feature similar to what was previously presented to the Board. The motion was seconded by John Paul Weesner. The motion carried 6-0.

2. 55 W. Gore St. – Orlando Health Lucerne Annex Parking Garage Courtesy Review

<table>
<thead>
<tr>
<th>Owner/Applicant:</th>
<th>Matt Taylor/George Kramer</th>
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<tr>
<td>Location:</td>
<td>55 W. Gore St.</td>
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<td>District:</td>
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<tr>
<td>Project Planner:</td>
<td>Doug Metzger</td>
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ARB2017-10025 Courtesy Review for the first phase of a new 925 space, 5-story parking garage and other site improvement related to the construction of the parking garage.

Recommended Action: Courtesy Review, no action required

ARB Staff has reviewed the submittal documents and has the following comments:

1. Appearance Review Board (ARB) Approval Required for Future Phases
   A. An ARB Major Certificate of Appearance Approval (CofAA) shall be required for the finals project elevations prior to submittal
of building permits.

B. The future applications for ARB Major Certificate of Appearance Approval shall also include detailed site plans that include: dimensions, grading, roadway cross-sections, lighting, utilities, landscape, hardscape, signage and mechanical equipment plans including details, colors and specifications of all proposed building, surfaces, fixtures and plant materials.

2. Streetscape
A. Streetscape Design Guidelines
   i. All streetscape design and construction is required to comply with the design and construction requirements of the Downtown Orlando Streetscape Design Guidelines, as they may be amended from time-to-time, and the conditions of approval in this staff report.
   ii. Maintenance Agreement—The applicant shall enter into a maintenance agreement with the City to define maintenance responsibilities for the streetscape and other aspects of the public realm.
   iii. City Services Easement—A city services easement shall be provided by the applicant for any portion of the streetscape zone outside of the right-of-way.

B. General Streetscape Requirements:
   i. Curb and Curb Cuts—All eliminated curb cuts along the parking garage frontage shall be removed during construction. The curb cut area be replaced with a vertical concrete curb and grassed parkway strip.
   ii. Mid-Block Treatment—The mid-block curb cuts into the garage and parking areas shall meet the mid-block curb cut standards in the Downtown Streetscape Guidelines.

   i. along the entire project frontage, consistent with the Downtown Streetscape Design Guidelines. Lights should be spaced based on OUC street lighting requirements.
   ii. Existing Street Trees – The large existing oak trees in the parkway strips between the sidewalk and back-of-curb, along Lucerne Terrace and Ernestine must be preserved.
   iii. Valve and Junction Boxes—All at-grade junction, hand hold, valve and control boxes in the streetscape zone must be traffic bearing grade boxes and lids, painted per the downtown streetscape standards.
   iv. Pedestrian Crossings—The pedestrian crossings at all vehicle access points and driveway cuts must be level and at the same grade as the sidewalk adjacent to the driveway. A pavement treatment that contrasts with the vehicle lanes, such as stamped and stained concrete or Lawrenceville brick, shall be used in order to clearly define the pedestrian zone. Reflective paint alone is not acceptable, but may be used in conjunction with other surface treatments to outline the pedestrian path for night time safety.
   v. Pedestrian Clear Zone — In no instance shall vertical structures or obstructions be allowed in the required pedestrian clear zone [sidewalk].
   vi. Specialty Paving — Specialty pavers and other materials not consistent with the Downtown Streetscape Design Guidelines shall not be permitted inside the right-of-way or city services easements of the streetscape zone. Specialty paving, materials and vertical structures are permitted outside of the City maintained streetscape zone.

3. Tree Preservation/Mitigation
A. Preservation — There are several mature specimen trees remaining on the site. It appears the applicant has tried to preserve some of those trees in their proposed plans. ARB Staff encourages the applicant to use their best efforts to preserve as many of the mature trees as is feasible. Each preserved tree will enhance the value and aesthetic vitality of the project.

B. Tree Removal/Mitigation— A tree removal permit is required to remove trees. As part of the tree removal permit process the Applicant shall work with the City arborist to evaluate the viability of the existing on-site trees and if any mitigation will be required for the removal of any trees.

4. Architecture
A. General Architectural Requirements
   i. Canopies and Awnings — Canopies and awnings on the buildings may project into the city services easements. Canopies or awnings that project into the right-of-way will require Transportation Engineering approval. Canopies and awnings shall be a minimum of 9 feet above finished grade.
   ii. Exterior Doors—A minimum 4"x6" security view panels shall be provided in all pedestrian accessible exterior doors including emergency exit doors to provide visibility and security for pedestrians exiting the building.
   iii. Windows—The windows on all facades shall be recessed 1 to 3 inches from the façade to provide additional design texture and shadow lines on the building façades. The addition of window sills or trim treatments is also recommended.

B. Transparency
   i. Per Traditional City requirements the ground floor building walls facing all streets must contain a minimum 15% of transparent materials. A minimum of 15% transparency shall be provided on all other floors facing the street above the ground level.
   ii. All glass at the ground level must be clear. Minimum light transmittance shall be 80%. High performance or Low-E glass may be considered as an alternative with a minimum transmittance of 60%.
iii. No windows at the ground floor level may be dry-walled, or have permanent partitions installed on the interior to block natural surveillance.

iv. Tinted, reflective, spandrel glass or glass block does not count towards meeting the transparency requirements.

C. Parking Garage
   i. Street Wall—The ground floor of the Lucerne Terrace and Ernestine façade of the parking garage must incorporate a minimum 36" tall opaque wall on all floors facing the street.
   ii. Garage Entrance Gates—Entry gates for the parking garage must be setback a minimum of 25-feet from the bck of sidewalk. The pavement must not exceed 2% within the 25-foot gate setback.
   iii. North Façade — The north façade elevation, because it address Ernestine and the Westminster Towers project across the street needs additional architectural fenestration and treatments.

   i. West Façade — The north façade elevation, because it address Ernestine and the Westminster Towers project across the street needs additional architectural fenestration and treatments.
   ii. East Façade—Though temporary, the east façade of the parking garage must add an interim façade treatment that helps obscures views into the parking garage.
   iii. Transformers—Electrical transformers should be incorporated into the design of the ground level of a parking garage. If inside the garage, a minimum of 17'-6" of clearance above grade is required to provide adequate space and access for maintenance and replacement equipment.

5. Lighting
   A. A lighting plan compliant with the City’s lighting regulations [Chapter 63 2M.], including photometrics and all proposed exterior lighting fixtures, shall be submitted with the building permit documents.
   B. It is encouraged that architectural lighting be incorporated into the north and east facades, especially at the roofline, in order to give the building a presence in the nighttime skyline.

6. Mechanical Equipment
   A. Venting & Exhaust—All potential commercial venting and exhaust shall be directed to the roof of the building and shall not be visible from the public right-of-way. Venting is not permitted on any street facing façade. All other venting and exhaust for mechanical and other equipment must be a minimum of 12 ft. above grade and shall be integrated with the building design so as to be seamless with the overall architecture of the building.
   B. Transformer Area Screening—Transformer areas outside the building envelope must be screened, at a minimum, with landscaping on three sides that is 4-feet in height at the time of planting.
   C. Rooftop Mechanical Equipment—All rooftop mechanical equipment must be screened from view and meet the screening conditions of the Land Development Code. An interior screen wall or parapet for rooftop mechanical equipment must be the same height as the mechanical equipment.
   D. At-Grade Mechanical Equipment—At-grade mechanical equipment must be screened with walls and/or vegetation that is the same height as the equipment it is screening. In no instance may mechanical equipment be located between a building and any street, public or private.
   E. Backflow Preventer—Backflow preventer[s] must be located so as to not be directly visible from the right-of-way and should be screened from view where necessary. They must be clearly identified on the utilities plan.
   F. Fencing—Any fencing on the site must be an open, CPTED-approved fence, such as aluminum picket, architectural mesh or welded wire. Chain link fencing is prohibited.
   G. Final Elevations—The location and configuration of all exterior venting and mechanical equipment shall be submitted for ARB Staff review prior to submittal of building permits.

7. Signage
   A. Master Sign Plan Amendment—The approved Master Sign Plan [MSP] for the Lucerne Annex property must be amended to include any proposed parking garage signage not currently in the MSP.
   B. ARB Approval—All proposed signage shall require an ARB review prior to submittal for sign permits.

8. Telecommunications Equipment Screening
   Buildings should be designed to accommodate future placement of telecommunications equipment. Screening areas should be built into rooftop areas so that the placement and screening of the equipment does not become an afterthought.

9. Model
   Prior to permitting, a physical 1" = 100' scale model of the project should be provided for the DDB/CRA model located in the Downtown Information Center.

Daniel Gordon declared a conflict
John Paul Weesner moved to change the case from a Courtesy Review to a Major Certificate of Appearance Approval. The motion was seconded by Patrick Panza. The motion carried 5-0 with Daniel Gordon abstaining.

Daniel Gordon declared a conflict.

Patrick Panza moved to approve the project with staff comments. The motion was seconded by Jeffrey Arms. The motion carried 5-0 with Daniel Gordon abstaining.

3. 105 Hillcrest St. – Colonial & Magnolia Retail and Self-Storage Courtesy Review

Owner/Applicant: John Hearn/Adam Mikkelsen
Location: 105 Hillcrest St
District: 4
Project Planner: Doug Metzger

ARB2017-10020 Courtesy Review for a new 3-story building with 10,980 s.f. of retail, 2,909 s.f. of restaurant and parking on the ground floor with 97,047 s.f. of personal storage space on the 2nd and 3rd floors.

Recommended Action: Courtesy Review, no action required

ARB Staff has reviewed the submittal documents and has the following comments:

1. ARB Final Review—Prior to submittal of building permits for vertical construction this project must receive a Major Certificate of Appearance Approval from the ARB. The final ARB submittal must include a comprehensive overview of the project including dimensioned site plans, landscape, hardscape, utilities, signage and lighting plans. Architectural floor plans, color elevation and color perspective renderings.

2. Streetscape
   a. Design Guidelines - All streetscape must be designed and constructed in accordance with the standards and specifications of the Downtown Orlando Streetscape Guidelines.
   b. Maintenance - The property owner must provide a City Services Easement for any portion of the required streetscape zone outside of the right-of-way in order to allow City maintenance of those portions of the streetscape zone outside of the right-of-way.
   c. Minimum Width - At a minimum the streetscape on E. Colonial Drive and N. Magnolia Avenue must be 15-feet from back-of-curb and shall provide a 5-foot Streetscape Furniture and Street Tree Zone [furniture zone] combined with an unencumbered 10-foot Pedestrian Clear Zone [sidewalk]. The streetscape zone on Hillcrest must be a minimum 13-feet wide with a 7-foot wide roadway strip and a 6-foot sidewalk.
   d. Treatment 4 - The streetscape treatment on Colonial and Magnolia must match Treatment 4 of the streetscape design guidelines. This includes, double-acorn street lights, large 5’x10’ tree wells with high-rise live oak street trees, and a 5’x5’ sidewalk grid with a 2” troweled edge and a medium broom finish.
   a. Treatment 5 - The streetscape treatment on Hillcrest will be Treatment 5 and include single acorn streetlights and high-rise live oak trees in the parkway strip.
   b. Curbing - Unless otherwise approved through a future SPMP Master Plan or ARB Major Review all streets must have Type "A", vertical curb with gutter.
   c. Structural Soil - To minimize root damage to adjacent pavement areas structural soil or a Planning Official approved equivalent shall be installed around all canopy street trees consistent with Detail 3.4-O and 3.4-P of the Downtown Streetscape Guidelines.
   d. Root Barriers - Where a canopy tree is installed within 10 feet of any existing or proposed underground utility line, a root barrier 2’ in height and at least 10’ in length shall be installed along the underground utility or the utility may be wrapped in the root barrier.
   e. Crosswalks - The 15-foot minimum streetscape zone from back of curb shall be the priority in all instances. Crosswalks at
driveways and curb cuts shall be raised to be at the same grade as the sidewalk adjacent to the driveway in order to clearly define the pedestrian area. The driveway slope transition from street grade to the sidewalk grade shall occur in the 6-foot Streetscape Furniture Zone. The crosswalk surface shall be treated with the same streetscape treatment materials as the sidewalk surface, or a contrasting material color or texture from the vehicular use area. Reflective paint alone is not acceptable, however may be used in conjunction with pavers or other surface to outline the pedestrian path for night time safety. Refer to Detail 3.2K of the streetscape guidelines for more information.

f. Sidewalk Café / Outdoor Dining - Outdoor dining areas that utilize street right-of-way will require a Sidewalk Café Permit [SWC Permit]. All outdoor dining areas, whether in or out of the right-of-way will require an ARB Minor Certificate of Appearance Approval for layout, furniture and stanchions prior to opening for business.

g. Overhead Lines - All above ground utility lines should be undergrounded during construction of the proposed streetscape improvements.

h. Appearance Approval – Streetscape hardscape and landscape plans shall be provided for approval with the SPMP Master Plan and ARB Major Review for all phases and sub-phases of the SED PD where applicable.

i. St. Augustine Turf – The use of St. Augustine sod in planting areas inside the right-of-way is discouraged because of the turf’s high water needs. Alternative turfs such as Argentinean Bahia, Zoisa or groundcovers are encouraged.

j. Irrigation - The irrigation plan for all phases and sub-phases of the SED PD shall be designed for water efficiency and shall incorporate at least one of the following: 1) low-volume drip systems and emitters; 2) weather-based evapotranspiration (ET) controller; or 3) at least one soil-moisture sensor. Spray heads shall have pressure-compensating features. Impact sprinklers shall not be used.

3. Service Areas, Mechanical Equipment, Utilities, Venting
   a. Service Area/Utilities - All utilities, trash disposal pick-up, and other maintenance facilities should be located on the interior of the parking garage or building, and not adjacent to the pedestrian sidewalks or streetscape zones to the fullest extent possible.

b. SPMP Master Plan - A trash, service areas, exterior mechanical equipment and above ground utilities plan shall be incorporated into the Master Plan and ARB submittals.

c. Mechanical Equipment - All ground and roof mounted mechanical equipment shall be screened and meet the conditions of the LDC including transformers, traffic signal control boxes, and other above ground utility structures. Rooftop equipment must be screened to the height of the mechanical equipment.

d. Telecommunications Equipment Screening - Buildings should be designed to accommodate placement of telecommunications equipment (including any communications equipment required by the Police Department). It is recommended that screening areas be built into rooftop areas so that the placement and screening of the equipment does not become an afterthought.

e. Streetscape Obstruction - In no instance shall any above grade transformer, utility box, traffic signal control box, or backflow preventer be located in the streetscape zone inside accessible rooms, recesses and spaces integrated into the architecture of the building.

f. Venting & Exhaust - All restaurant venting and restaurant exhaust shall be directed to the roof of the building, must not be visible from the public right-of-way. Exhaust is not permitted on any street facing façade of the building. All other venting for mechanical and utilities shall be a minimum of 12 ft. above grade, must be designed and integrated with the building so as to be seamless with the overall architecture of the building and must not vent over primary pedestrian areas.

g. Backflow Preventer - backflow preventer/s [BFP] must be located on the interior of parking garages and service areas and should not be visible from the right-of-way.

a. Dumpsters - All dumpsters and trash compactors shall be internal to buildings and screened with solid walls to match the principal structure. Decorative gates shall be installed to coordinate with principal structure and shall be painted to match the color of the enclosure walls.

b. Fencing - Any fencing on the site shall be an open, CPTED-approved fence, such as welded wire, architectural mesh or aluminum picket fencing. Chain link fencing is prohibited (except for construction fencing).

c. Appearance Approval – Streetscape hardscape and landscape plans shall be provided for approval with the SPMP Master Plan and ARB Major Review for all phases and sub-phases of the SED PD where applicable.

4. Architecture
   a. The applicant will continue to work with ARB Staff to refine the building architecture and elevations prior to submittal for the ARB Final Approval.

b. Buffer Wall—A 6-foot masonry wall should be installed along the eastern property line to screen views into the ground floor vehicular use area, parking area and drive-thru.

c. Materials - Durable materials such as stone, brick, pre-cast, etc. are encouraged at the ground level. Stucco may be appropriate on upper levels, but not at the base of any building.

d. Architectural Form – All buildings shall be designed to express a nd unique base, middle and distinctive skyline architecture.

e. Principal Entrances -- All buildings shall have at least one entrance oriented directly toward [i.e. parallel to] the public street.
Principal pedestrian entrances from the right-of-way shall be architecturally treated and emphasized with canopies, awnings, hardscape, landscape or other material changes at the ground level.

f. Floor Height - The minimum ground floor height, in order to accommodate internal compactors and transformers, must be a minimum 17'-6".

g. Articulation – Not more than 30 feet of any exterior façade shall be unbroken by architectural changes such as materials, colors, patterns, windows, columns, canopies, recesses, projections, etc.

h. Transparency – The ground floor building walls of all structures facing a right-of-way shall contain a minimum of 15% of transparent materials, located between 3 and 7 feet measured from ground level. All other floors must also have 15% transparency. Reflective glass and glass block are not counted as transparent materials. Transparent materials on walls not parallel to the street and on doors shall not be counted toward the minimum transparency requirement.

i. Glazing - All glass at the ground level shall be clear. Minimum light transmittance shall be 80%. High performance or low-e glass may be considered as an alternative with a minimum transmittance of 60%. No windows shall be dry-walled, or have permanent partitions installed on the interior to block natural surveillance. Tinted or reflective glass shall not be permitted. Spandrel glass shall not be counted toward transparency.

j. Exterior Doors – At a minimum a 4-inch by 6-inch view panel shall be provided in all exterior solid doors to provide visibility for entering and exiting pedestrians.

k. Stormwater Run-off - Water shall not flow across the streetscape or plaza areas from any downspout, nor shall any downspout project into the public ROW. Canopies shall incorporate downspouts or other rain water management systems to prevent water spilt onto the pedestrian path or ROW. Exposed rooftop overflow spouts must incorporate a trench drain from the spout to the street so rooftop overflow does not sheet flow across sidewalks or streetscape zones.

l. Appearance Approval – Architectural elevations and perspective renderings shall be provided for approval with the SPMP Master Plan and ARB Major Review for all phases and sub-phases of the SED PD.

m. Models - Prior to permitting, a physical 1”= 100’ model of the principal structures of the PD should be provided for the DDB/CRA model. If available, submit a 3D virtual model in the City of Orlando’s digital format for the Virtual Orlando model (See CAD Standards City of Orlando for format).

5. Parking Area

a. Cladding - Cladding should be provided that reflects the fenestration pattern, finish materials and colors of the building.

b. Screening - Screening on the ground floor of parking garages should be security grade mesh.

c. Parking Area Openings – Parking area openings should incorporate materials, mullion patterns and/or architectural accents that mimic and compliment architecture of the building. The ground floor areas of the parking garage that do not have an active use should have a minimum 36” tall opaque wall to block headlights and views of vehicles.

d. Ground Floor Entries - Ground floor entrances may have gates with open grate gates and should provide connections from the pedestrian entrances to the public sidewalks.

e. Exterior Doors – At a minimum a 4-inch by 6-inch view panel shall be provided in all solid exterior doors to provide visibility for entering and exiting pedestrians.

a. Pedestrian Connections – a minimum 5’-wide pedestrian connection to the public sidewalk shall be provided at all vehicle entries and exits into the parking area.

b. Parking Area Lighting - Interior fixtures must be shielded to prevent light spilling from the parking area. Wattage must not exceed 400 watts per bulb.

c. Stormwater Run-off - Water shall not spilt out onto the sidewalk or plaza areas from any downspout, nor shall any downspout project into the public ROW. Canopies shall incorporate downspouts or other rain water management systems to prevent water spilt onto the pedestrian path or ROW.

6. Lighting

a. Lighting Standards – A lighting plan compliant with the City’s lighting regulations [Chapter 63 2M.] including photometrics and all exterior lighting fixtures shall be submitted for ARB approval prior to submittal of building permits.

b. Security Lighting - Security lighting shall not be substituted for parking or pedestrian area lighting fixtures. Security lighting is restricted to lighting service, storage areas, loading areas and other similar uses. Security lighting shall not extend beyond the fascia or roofline of any building.

c. Light Shields - Shields for security lighting shall be similar in color with the surface to which the fixture is attached.

d. Service Areas - Lighting under awnings, canopies, and porte-cocheres should be recessed. If not recessed, the box type or other lighting fixture shall be opaque on all sides (no light shall emanate from any side of the fixture).

e. Pedestrian Areas - Lighting fixtures shall be decorative in appearance, style and finish and shall not exceed 15’ in height.

f. Appearance Approval - Proposed lighting fixtures and photometrics must be provided for approval with the Final ARB Major Review.

10. Master Sign Program

d. Sign Permit – A sign permit including a Management Control Letter will be required for all signs prior to sign installation.

Doug Metzger presented the case to the Board. A Board discussion ensued regarding the proposed building elevations.

OTHER BUSINESS

A. ARB Minor Reviews completed since the December ARB Meeting:

B. Creative Village Development Review Committee Projects for Approval:
   1. Amelia Court Final Building Elevations
   2. Student Housing Building Final Elevations and Parking Garage Treatment.

Doug Metzger updated the Board on recent projects that were reviewed at the December CVDRC Meeting. The Board thanked Mr. Metzger for his presentation.

OLD BUSINESS: None

DATE OF NEXT MEETING

THE NEXT MEETING OF THE APPEARANCE REVIEW BOARD WILL BE THURSDAY, FEBRUARY 15, 2018 AT 2:00 PM.

ADJOURNMENT

There being no further business to come before the Appearance Review Board, Fulvio Romano adjourned the meeting at approximately 4:38 p.m.

STAFF PRESENT

Sarah Taitt, Assistant City Attorney II
Doug Metzger, City Planning
Walter Hawkins, Director of Urban Development
Ashley Edwards, Board Secretary
Kimberley Allone, Economic Development Coordinator

Walter Hawkins, Executive Secretary
Ashley Edwards, Recording Secretary