AGENDA • JUNE 6, 2018

WELCOME!
We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, June 25, 2018, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER
In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS
Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday, June 13, 2018. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the April 4, 2018 Minutes
- In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda. Please fill out a speaker request form and hand it to the Board secretary

CONSENT AGENDA

1. Case No.: **HPB2018-10041, 209 E. Amelia St.**
   Applicant: David Runnels, 233 W. Park Avenue, Winter Park, 32789
   Owner: Clay Heinz, 209 E. Amelia St, Orlando, FL 32803
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to construct a two story garage with apartment above containing 884 square feet of living space.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
   2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
   3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
   4. All materials and details to match the existing house.
   5. All windows shall simulate historic wood, double hung, windows and shall have mullions between ganged windows of 8 inches to be similar to historic paired windows.
   6. Windows shall be inset to be similar to historic wood windows in the main house and be consistent on both first and second floors.
   7. Window trim details shall be similar to main house.
   8. French doors shall have a muntin pattern compatible with the style of the house and simulate true divided light doors.
   9. Proposed eave and gable details shall be consistent with the existing eave and gable details.
   10. Proposed block and mortar joints shall be similar to the main house.
   11. Second floor windows on rear elevation shall be non vision.
   12. West side yard setback shall be 5 feet.

REGULAR AGENDA

2. Case No.: **HPB2018-10104, 1016 Delaney Avenue**
   Applicant/Owner: James Hutcherson, 1016 Delaney Avenue, Orlando, FL 32806
   District: Lake Copeland Historic District (Commission District 4)
The applicant is requesting a Major Certificate of Appropriateness to construct a one story 510 square foot addition to the rear of the home. The applicant is requesting a one foot variance to the required 6 foot side yard setback so that the addition may be inline with the house at 5 feet.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. All siding and roof materials shall be similar to the existing materials.
5. The wide window on the south side of the addition shall be a pair of windows similar in size to the existing paired windows.
6. All materials and details to match the existing house.
7. Allow the 1 foot side yard variance for the addition to be 5 feet from the north side property line so that it is inline with the existing house.

3. Case No.: HPB2018-10113, 125 Wisteria Avenue

Applicant: William Murphy, 10 E. Rosevear St., Orlando, FL 32804
Owner: Jeffrey Phillips, 1206 N. Mills Avenue, Orlando, FL 32804
District: Lake Copeland Historic District (Commission District 4)

The applicant is requesting a Major Certificate of Appropriateness to retroactively approve changes to the house including removal and replacement of historic clay tile roof, removal of historic windows, change location of front door and material changes to the driveway, porch floor and walkway.

Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. All visible windows shall be replaced with windows that have dimensional exterior and interior muntins to simulate historic wood, double hung, divided light windows and shall have mullions between ganged windows to be similar to the historic paired windows.
5. Windows shall be inset to be similar to the historic wood windows that were removed.
6. The front door shall be replaced with a more compatible door and either have a muntin pattern compatible with the windows and simulate true divided light doors or a wood Spanish style door. Additional review is required.
8. Roof tiles shall match the historic tiles and shall require additional sample review.
9. Roof edge tile detail shall match the historic condition.

4. Case No.: HPB2018-10127, 4165 Pappy Kennedy Street.

Applicant: Vikki Johnson, PO Box 152, Mt. Rainier, MD 20712
Owner: Arthur Kennedy Life Estate, 5330 SW 184th Way, Miramar, FL 33029
District: Commission District 6
Consideration of Landmark Nomination proposal. The owners/family members are requesting Historic Local Landmark Status for their father's/grandfather's home.

Recommended Action: Recommend to City Council to accept the Historic Preservation Board recommendation to nominate this site for Landmark Status.

OTHER BUSINESS
- General Appearances
- Announcements
- Report on Minor Reviews (May)

ADJOURNMENT