WELCOME!

We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, October 22, 2018, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below.

CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER

In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS

Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday, October 10, 2018. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION
- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the September 5, 2018 Minutes
- In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda. Please fill out a speaker request form and hand it to the Board secretary

REGULAR AGENDA

1. **Case No.: HPB2018-10175, 116 James Avenue**
   
   **Applicant:** Rafael Damas, 473 Citrus Ln, Maitland, FL 32751  
   **Owner:** Pablo and Georgina Roman, 116 James Avenue, Orlando, FL 32801  
   **District:** Lake Lawsona Historic District (Commission District 4)  

   The applicant is requesting a Major Certificate of Appropriateness to construct a new 2 story garage with apartment above using similar design and materials to match the existing house. A variance of 10 feet is being requested to allow the garage to be 5 feet from rear property line where 15 feet is required by code.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
   2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
   3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
   4. All roof materials and eave details shall be similar to the existing house.
   5. Eave depth shall be consistent on all eaves and be 2'-0".
   6. Add an additional bracket on the front façade so as to be symmetrical.
   7. All siding materials and details to match the existing house.
   8. All windows shall simulate historic wood, double hung, windows and shall have mullions between ganged windows of 8 inches to be similar to historic paired windows.
   9. Windows shall be inset to be similar to historic wood windows in the main house and be consistent on both first and second floors.
   10. Window trim details shall be similar to the main house.
   11. Garage shall have a carriage house style door to be compatible with the historic Bungalow.

2. **Case No.: HPB2018-10005, 324 DeSoto Circle**
   
   **Applicant/Owner:** Robert and Juliane McLaughlin, 324 DeSoto Circle, Orlando, 32804  
   **District:** Commission District 3

   A request to consider Orlando Historic Landmark Status for the structure located at 324 DeSoto Circle, historically known as the William Doerr House.
Recommended Action: Approval of the Orlando Historic Landmark status request as Staff finds that the structure meets criteria C of section 65.720.

3. **Case No.:** HPB2018-10127, 4165 -73 Pappy Kennedy Street
   
   **Applicant:** Vikki Kennedy Johnson, PO Box 152, Mt. Rainier, MD 20712
   **Owner:** Arthur Kennedy Life Estate, 1631 NW 24th Ter, Fort Lauderdale, FL 33311
   **District:** Commission District 6

   A request to consider Orlando Historic Landmark Status for the structure located at 4165-73 Pappy Kennedy Street, historically known as the Pappy Kennedy House.

   Recommended Action: Approval of the Orlando Historic Landmark status request as Staff finds that the structure meets criteria B of section 65.720.

**OTHER BUSINESS**

- General Appearances
- Announcements
  - The 2019 HPB Calendar will be unveiled at the October 22 City Council meeting
- Elections for Chair and Vice-Chair
- Report on Minor Reviews (September)

**ADJOURNMENT**