WELCOME!

We are glad you have joined us for today’s meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today’s meeting are tentatively scheduled to be presented at the City Council meeting on Monday, December 10, 2018, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. CAUTION: Untimely filing by any appellant shall result in an automatic denial of the appeal.

GENERAL RULES OF ORDER

In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda.

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairperson, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Officer at 407.246.3350 at least 24 hours in advance of the meeting.

APPEALS

Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board’s decision must be supported by “competent substantial evidence.” Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by 5:00 p.m., Wednesday, November 14, 2018. There is a $250 fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6th floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly “The City Beautiful.”
OPENING SESSION

- Determination of Quorum
- Pledge of Allegiance
- Introduction of Board Members and Staff
- Consideration of the October 3, 2018 Minutes
- In accordance with Section 286.0114, Florida Statutes, any member of the public can be heard on any matter before the board today. If the item is listed on the consent agenda, you may ask that the item be pulled and placed on the regular agenda. You may then speak on that item when discussed on the regular agenda. Please fill out a speaker request form and hand it to the Board secretary

CONSENT AGENDA

1. **Case No.: HPB2018-10256, 606 Hillcrest Street**
   Applicant/Owner: Carl Beers, 606 Hillcrest Street, Orlando, FL 32803
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to construct a second floor addition to the south east corner of the home.

   **Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

   1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
   2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
   3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
   4. The stucco finish and roof materials shall be similar to the existing house.
   5. New double hung windows, if used, shall be similar to the existing historic windows and have a 6/1 pattern.
   6. Casement windows shall have an appropriate pane pattern to be compatible with the existing windows.
   7. Windows shall be inset to be similar to historic wood windows in the district and be consistent on both first and second floors.
   8. Window trim details shall be similar to the existing window trim.
   9. Proposed eave and gable details shall be consistent with the existing eave and gable details.

REGULAR AGENDA

2. **Case No.: HPB2018-10246, 314 E. Amelia Street**
   Applicant: Thomas Lamar, 1370 Gene Street, Winter Park, FL 32789
   Owner: Maria Ruiz Margenot, 314 E. Amelia Street, Orlando
   District: Lake Eola Heights Historic District (Commission District 4)

   The applicant is requesting a Major Certificate of Appropriateness to demolish the existing garage and construct a new 1 1/2 story garage with living space above. The request includes a variance of 10 feet for the structure to be located at 5 feet from the rear property line.
Recommended Action: Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. Cement board siding shall match the exposure of the main house and be smooth finish so that when painted it will be similar in texture to historic wood siding.
5. Windows shall be installed so as to be similarly inset to the main house and muntins shall be dimensional and simulate a true divided light window.
6. Mullions between the ganged windows on the north elevation shall be similar in width to the Mullions of the main house.
7. Window trim details shall be similar to other Craftsman style contributing properties in the district.
8. The proposed metal roof shall have a silver color to be similar to other metal roofs in the district.
9. Windows shall be inset to be similar to historic wood windows in the district and be consistent on both first and second floors.
10. Additional Minor Review may be required for paving material.

3. **Case No.: HPB2018-10237, 414 Broadway Avenue**

   **Applicant:** Robert Kastura, 15015 Grace Ridge Rd, Clermont, FL 32715
   **Owner:** Cassandra Malina, 414 Broadway Avenue, Orlando, FL 32803
   **District:** Lake Eola Heights Historic District, Commission District 4

The applicant is requesting a Major Certificate of Appropriateness to demolish and rebuild the existing 1 story cottage with a new 1 1/2 story cottage. A variance of 10 feet is required to locate the new structure at 5 feet from the rear property line.

**Recommended Action:** Approval of the request subject to staff conditions of approval as follows:

1. All changes to this proposal shall be reviewed and approved by HPB Minor Review Committee prior to permitting. Major modifications may require additional HPB approvals.
2. HPB approval does not grant permission to commence construction activity. All necessary permits must be obtained prior to commencement of construction activity.
3. HPB Construction Observation. Prior to the commencement of vertical construction the general contractor, developer and architect must schedule a coordination meeting with HPB Staff to review the HPB conditions of approval and the HPB review process for any proposed changes that may occur during construction. The general contractor must schedule periodic meetings with the HPB staff as needed to update staff on the project progress and potential issues complying with the HPB conditions of approval.
4. Waive the required 180 day waiting period for demolition however, the demolition permit may not be issued until the permit for new construction has been issued per Section 62.709.
5. All windows shall simulate historic wood, double hung, divided light windows and shall have Mullions between ganged windows of 8 inches to be similar to historic paired windows.
6. Windows shall be inset to be similar to historic wood windows in the district and be consistent on both first and second floors.
7. Window trim details shall be similar to the main house.
8. Cement board siding shall have a smooth finish so that when painted it will be similar in texture to historic wood siding.
10. Proposed eave and gable details shall be consistent with the main house.
4. Case No.: HPB2018-10258, 644 Park Lake Street
   Applicant/Owner: Lori Foerster, 644 Park Lake Street, Orlando, FL 32803
   District: Commission District 3

   Consideration of Landmark Nomination proposal. The owner is requesting Historic Local Landmark status for her home.

   Recommended Action: Recommend to City Council to accept the Historic Preservation Board recommendation to nominate this site for Landmark Status.

OTHER BUSINESS
- General Appearances
- Announcements
  - 2019 HPB Calendar update
- Report on Minor Reviews (October)

ADJOURNMENT