

2017 CITY OF ORLANDO GENERAL ELECTION - NOVEMBER 5, 2017
CITY COMMISSION DISTRICTS 1, 3 and 5

CANVASSING BOARD ORGANIZATIONAL MEETING
TUESDAY, AUGUST 8, 2017 AT 4:00 P.M.

MINUTES

PRESENT:

Canvassing Board Members

City Clerk Denise Aldridge, Chair
Commissioner Tony Ortiz, District 2
Commissioner Patty Sheehan, District 4

Staff

Chief Assistant City Attorney Natasha Williams
Assistant City Attorney Dionna Little
Deputy City Clerk Laurie Nossair

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**I. CALL TO ORDER**

City Clerk Denise Aldridge called the meeting to order at 5:06 P.M. on Tuesday, August 8, 2017 in the Sustainability Room, 2<sup>nd</sup> floor, Orlando City Hall.

**II. REVIEW OF CANVASSING BOARD MEMBERS AND REQUIREMENTS (F.S. 102.141)**

Chief Assistant City Attorney Natasha Williams referred to her Memorandum of June 9, 2017 sent to each member of the Canvassing Board outlining prohibited actions as written in Section 102.141. Fla. Stat., together with a copy of advisory opinion from Florida Dept. of State, Division of Elections Director Donald L. Palmer and asked each member if they have complied. City Clerk Denise Aldridge stated she has complied, Commissioner Tony Ortiz stated he has complied and Commissioner Patty Sheehan stated she has complied.

**III. REVIEW OF CITY ELECTION CALENDAR**

1. Public Test on Thursday, October 26, 2017 at 10:00 A.M. Members of the Canvassing Board were reminded of the date and time for the Public Test on Thursday, October 26, 2017 at 10:00 A.M. at the Orange County Supervisor of Elections Office, 119 W. Kaley Street, Orlando. City Clerk Denise Aldridge, Commissioner Tony Ortiz and Commissioner Patty Sheehan confirmed that they

will be present for the Public Test on Thursday, October 26, 2017 at 10:00 A.M. City Clerk Denise Aldridge stated that the goal of the Public Test is to test the voting equipment that will be used on Early Voting and Election Day at the same time. Test decks of ballots are fed into the voting machines to make sure the equipment is working properly and results are certified by the Supervisor of Elections staff and the City of Orlando Canvassing Board.

2. Election Day. Election Day is Tuesday, November 7, 2017 beginning at 7:00 A.M. and ending at 7:00 P.M.
3. Public Inspection of Absentee Ballots. Public Inspection of Absentee Ballots will begin at 8:00 A.M. on Tuesday, November 7, 2017 at the Orange County Supervisor of Elections Office, 119 W. Kaley Street, Orlando.
4. Canvassing Board Meeting Election Day. The Canvassing Board will meet at 4:00 P.M. on Election Day, Tuesday, November 7, 2017 at the Orange County Supervisor of Elections Office, 119 W. Kaley Street, Orlando.
5. Canvassing Board Meeting Certification and Audit. The Canvassing Board will meet at 2:00 P.M. on Thursday, November 9, 2017 at the Orange County Supervisor of Elections Office for the purpose of certifying the election and conducting an audit.

#### **IV. REVIEW OF STATE AND CITY ELECTION CODE PROVISIONS (VOTER INTENT) (Sec. 1S-2.027 FAC)**

Chief Assistant City Attorney Natasha Williams referred to and reviewed the DOE Voter Intent Guidance Standards for Determining Voter's Choice on a Ballot (Sec. 1S-2.027 FAC) and noted that these examples will serve as the Canvassing Board's guide when needing to determine whether there is a clear indication that a voter made a definite choice on a ballot.

#### **V. DISCUSSION OF CANVASSING CRITERIA**

Chief Assistant City Attorney Natasha Williams referred to the Orange County Canvassing Board 2017 Criteria and identified it as the current criteria. She noted there are two sections that do not apply to the City election. Under Provisional Ballots 101.048 "Voter has disputed party affiliation in PPP and Primary – provisional ballot is the wrong party according to SOE research" and State Write-In Ballot 101.6951 "Wait to see if we have requests – have never had one". The Canvassing Board reviewed the criteria for acceptance of absentee and provisional ballots (F.S.

101.048). Chief Assistant City Attorney Natasha Williams stated that the Canvassing Board can authorize the Orange County Supervisor of Elections staff to open and process the unchallenged absentee ballots after the Public Inspection period has concluded.

**MOTION:** Commissioner Sheehan moved to adopt the Orange County Canvassing Board 2017 Criteria excluding the two sections noted and authorize the Orange County Supervisor of Elections staff to open and process the unchallenged absentee ballots after the Public Inspection period has concluded, seconded by Commissioner Ortiz, there was no discussion and vote carried **unanimously (3-0)**.

**VI. CHALLENGES (F.S. 101.111 and F.S. 101.68)**

Chief Assistant City Attorney Natasha Williams advised that any registered elector or poll watcher may challenge the right of a person to vote pursuant to F.S. 101.111. She also reviewed the statute providing for challenges to absentee ballots (F.S. 101.68) based on defects on the envelopes and that such challenges must be made before the ballot is removed from the envelope. She further advised that any elector or poll watcher who files a frivolous challenge of any person's right to vote commits a misdemeanor, punishable as provided in s. 775.082 and s. 775.083.

**VII. AUDIT (F.S. 101.591; Rule 1S-5.026 F.A.C.)**

City Clerk Denise Aldridge advised that a manual audit of the voting systems used in a randomly selected precinct must be held two (2) days after the General Election. The law requires that 1% of one race be audited. The Canvassing Board will meet on Thursday, November 9, 2017 at 2:00 P.M. at the Orange County Supervisor of Elections Office to conduct the audit.

**VIII. PUBLIC TEST OF VOTING TABULATION EQUIPMENT**

City Clerk Denise Aldridge reminded members and staff of the Public Test of the voting tabulation equipment on Thursday, October 26, 2017 at 10:00 A.M. at the Orange County Supervisor of Elections Office further stating that all canvassing board members are expected to attend.

**IX. CANVASSING OF BALLOTS (F.S. 101.68)**

**A. Public Inspection of Absentee Ballots**

Public Inspection of Absentee Ballots begins on Election Day (Tuesday, November 7, 2017) at 8:00 A.M. and is scheduled to conclude at 9:00 A.M. Chief Assistant City Attorney Natasha Williams explained the restrictions on members of the public touching absentee ballots and how Post-It type notes had been

used by members of the public in previous elections to indicate ballots that needed to be brought before the Canvassing Board due to alleged ballot defects. Discussion ensued and it was agreed that the sticky note method is an acceptable way to indicate which ballots are for review by the Canvassing Board. Those ballots will not be opened until the Canvassing Board reviews them at its meeting at 4:00 p.m., at which the public is invited to attend.

**B. Authorization to Open Absentee Ballots Which Meet Adopted Criteria**

Chief Assistant City Attorney Natasha Williams requested that the Canvassing Board authorize the Orange County Supervisor of Elections staff to open all absentee ballots which meet adopted criteria after the Public Inspection period concludes on Tuesday, November 7, 2017 noting the ballots would not be tallied until after the election ended at 7:00 pm that evening.

**MOTION:** City Clerk Denise Aldridge moved to authorize the Orange County Supervisor of Elections staff to begin opening all absentee (vote by mail) ballots meeting the adopted criteria after the Public Inspection period concludes on Tuesday, November 7, 2017. The motion was seconded by Commissioner Ortiz, there was no discussion and vote carried unanimously (3-0).

**X. PREVIEW OF CANVASSING BOARD AGENDAS**

The Board reviewed the draft agendas for their meetings on Tuesday, November 7, 2017 at 4:00 P.M. and Thursday, November 9, 2017 at 2:00 P.M.

Commissioner Sheehan asked if there were a run-off election would it be necessary to do the public test of the tabulation equipment again. Chief Assistant Attorney Natasha Williams answered affirmatively.

**XI. PUBLIC COMMENT**

There was no public present.

**MOTION:** There being no further business to come before the Canvassing Board, Commissioner Sheehan made a motion to adjourn, seconded by Commissioner Ortiz, and vote carried unanimously (3-0). The meeting was adjourned at 5:30 P.M.

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City Clerk Denise Aldridge  
Chair, City of Orlando Canvassing Board

Orange County Assessing Board  
2017 - 2018

| Last Updated: 10/06/2015 Revised: 01/26/2016                                                                                                                                                                                                                                                            |  | Accept | Reject | Case by Case | CB Review? |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------|--------|--------------|------------|
| <b>Vote by Mail</b>                                                                                                                                                                                                                                                                                     |  |        |        |              |            |
| No Signature [101.68(2)(c)1]                                                                                                                                                                                                                                                                            |  |        | X      |              |            |
| Signature does not match [101.68(2)(c)1] [101.65-15th day]                                                                                                                                                                                                                                              |  |        | X      |              |            |
| Signature printed and does not match the signature on file [101.68(2)(c)1] [101.65]                                                                                                                                                                                                                     |  |        | X      |              |            |
| Voter signed envelope for someone else and the other person had a request on file                                                                                                                                                                                                                       |  | X      |        |              |            |
| Certificate envelope has two signatures and both voters requested ballots and both received the same card numbers.                                                                                                                                                                                      |  | X      |        |              |            |
| Voter sends ballot in blank envelope that does not have the oath [101.64(2)]                                                                                                                                                                                                                            |  |        | X      |              |            |
| Voted wrong ballot card (voter has moved) [101.045]                                                                                                                                                                                                                                                     |  |        |        | X            |            |
| Voter deceased or canceled since ballot returned [101.68(2)(c)1]                                                                                                                                                                                                                                        |  | X      |        |              |            |
| Late return of vote-by-mail ballot (Except UOCAVA voters) [101.67(2)]                                                                                                                                                                                                                                   |  |        | X      |              |            |
| Voted early or at the polls [101.69]                                                                                                                                                                                                                                                                    |  |        | X      |              |            |
| F.S. 101.68 (4)(b) Until 5pm on the day before the election, the supervisor shall allow an elector who has returned a vote by mail ballot that does not include the elector's signature or whose signature does not match to complete and submit an affidavit in order to cure the vote by mail ballot. |  |        |        |              |            |
| <b>First time voters who registered by mail - Special Vote by Mail</b>                                                                                                                                                                                                                                  |  |        |        |              |            |
| Voter provides proper identification or indicates exemption [101.6923]                                                                                                                                                                                                                                  |  | X      |        |              |            |
| Voter does not provide proper identification or indicate an exemption by 7 pm [101.6923]                                                                                                                                                                                                                |  |        | X      |              |            |
| <b>Provisional Ballots 101.048</b>                                                                                                                                                                                                                                                                      |  |        |        |              |            |
| Voter is eligible, signature matches, correct precinct                                                                                                                                                                                                                                                  |  | X      |        |              |            |
| Voter is eligible but did not have proper ID - Signature matches that on file                                                                                                                                                                                                                           |  | X      |        |              |            |
| Voter given the provisional in error--should have voted a regular ballot                                                                                                                                                                                                                                |  | X      |        |              |            |
| Voter's application was not verified by State, voter furnished additional information prior to 5 p.m. of second day. Voter deemed eligible.                                                                                                                                                             |  | X      |        |              |            |
| Ballot cast in wrong precinct                                                                                                                                                                                                                                                                           |  |        | X      |              |            |
| Voter name not found - not registered to vote                                                                                                                                                                                                                                                           |  |        | X      |              |            |
| Voter moved into county- Eligible, signature matches, correct precinct [101.045]                                                                                                                                                                                                                        |  | X      |        |              |            |
| Voter moved out of county                                                                                                                                                                                                                                                                               |  |        | X      |              |            |
| Voter was canceled as a Felon or for other reasons                                                                                                                                                                                                                                                      |  |        | X      |              |            |
| Voter registered after the books closed                                                                                                                                                                                                                                                                 |  |        | X      |              |            |
| Page 1 of 3                                                                                                                                                                                                                                                                                             |  |        |        |              |            |

Orange County Massing Board  
2017

| Provisional Ballots 101.048                                                                                                                                  | Accept        | Reject        | Case by Case        | CB Review? |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|---------------------|------------|
| Voter's application was not verified by State, voter did not furnish additional identification by 5 p.m. of the second day.                                  |               | X             |                     |            |
| Voter's application was incomplete so not eligible to vote                                                                                                   |               | X             |                     |            |
| Voter's signature does not match and voter refuses to sign "Signature Differs" Affidavit. If signature on Prov matches that on file in the SOE office        | X             |               |                     |            |
| Voter's signature does not match and voter refuses to sign "Signature Differs" Affidavit. If signature on Prov does not match that on file in the SOE office |               | X             |                     |            |
| Voter had been sent a vote by mail ballot, did not surrender it, vote by mail ballot has not been received by SOE                                            | X             |               |                     |            |
| Voter's right to vote has been challenged                                                                                                                    |               |               | X                   |            |
| Voter has disputed party affiliation in PPP and Primary - provisional ballot is the wrong party according to SOE research                                    |               | X             |                     |            |
| Voter has already voted by vote by mail or at an early voting center                                                                                         |               | X             |                     |            |
| Voting hours extended - voter is eligible and in the correct precinct [101.049]                                                                              | X             |               |                     |            |
| Voting hours extended - voter is eligible and NOT in the correct precinct                                                                                    |               | X             |                     |            |
| <b>Absentees from Overseas Voters (10 days after the election)</b>                                                                                           | <b>Accept</b> | <b>Reject</b> | <b>Case by Case</b> |            |
| No Postmark or date [101.6952] and [1S-2.013]                                                                                                                |               | X             |                     |            |
| Dated or postmarked on or by election day [101.6952] and [1S-2.013]                                                                                          | X             |               |                     |            |
| Dated on or before election day but postmarked later or no postmark                                                                                          | X             |               |                     |            |
| Dated and postmarked after election or dated after election with no postmark                                                                                 |               | X             |                     |            |
| <b>State Write-In Ballot 101.6951</b>                                                                                                                        | <b>Accept</b> | <b>Reject</b> | <b>Case by Case</b> |            |
| Wait to see if we have requests - have never had one                                                                                                         |               |               |                     |            |

X

**Orange County, California  
2017 Canvassing Board**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Just the Facts                 |        |              | CB Review? |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------|--------------|------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Accept                         | Reject | Case by Case |            |
| <b>Federal Write In Absentee Ballot (101.6952, 102.166)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |        |              |            |
| Must be a registered voter in the county                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                |        |              |            |
| Must have signed the FWAB and the signature verified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |        |              |            |
| No date and no postmark - received after election day                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                | X      |              |            |
| Dated or postmarked on election day or earlier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | X                              |        |              |            |
| No request received but dated on or before election day and oath is signed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | X                              |        |              |            |
| Challenge of overseas voter based on not meeting definition of [97.021(22)]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                |        | X            |            |
| Not registered by deadline - all overseas voters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                | X      |              |            |
| <b>10-Day Extension for Overseas Voters:</b> A federal write-in absentee ballot may not be canvassed until 7 p.m. on the day of the election. A federal write-in absentee ballot from an overseas voter in a presidential preference primary or general election may not be canvassed until the conclusion of the 10-day period specified in subsection (5). Each federal write-in absentee ballot received by 7 p.m. on the day of the election shall be canvassed pursuant to ss. 101.5614(5) and 101.68, unless the elector's official absentee ballot is received by 7 p.m. on election day. 101.6952 (2)(a) An absent uniformed services voter or an overseas voter who makes timely application for but does not receive an official absentee ballot may use the federal write-in absentee ballot to vote in any federal, state, or local election. |                                |        |              |            |
| <b>Date Adopted:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                |        |              |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Orange County Canvassing Board |        |              |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | County Judge                   |        |              |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | County Commissioner            |        |              |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Supervisor of Elections        |        |              |            |