

**1120.1. SUBJECT: ORGANIZATION AND POLICY**

:1 OBJECTIVE:

Directs the City's Environmental Services programs, including the Wastewater Division, Solid Waste Division and Stormwater Utility Division.

:2 AUTHORITY:

This procedure adopted by City Council March 22, 2004, Item A6.

:3 DIRECTION:

Environmental Services Director, as an appointed official, serves at the pleasure of the Mayor and receives direction from the Public Works Director.

:4 FUNCTIONS:

Definition: Environmental Services includes, but is not limited to, City of Orlando lift stations, sanitary sewer system, water reclamation facilities, reclaimed water system, and the collection and transportation of solid waste. Also included are lake management, monitoring and testing, stormwater code enforcement, public awareness, and the assessment, collection and disbursement of Stormwater service charges. Environmental Services provides guidance and technical support on environmental issues to other City operations.

- A. Renders operational guidance and direction to the Wastewater Division, Solid Waste Management Division, and Stormwater Utility Division.
- B. Serves as technical advisor to the Public Works Director on the need and requirements of the City for environmental service improvements.
- C. Submits budget requests for proposed projects.
- D. Responsible for the development of plans and specifications for approved projects.
- E. Conducts research programs directed at solving environmental problems; develops programs to achieve a high level of operating efficiency in the Wastewater, Solid Waste, and Stormwater Utility Division.
- F. Performs such other duties and responsibilities as may be directed by the Public Works Director.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

None.

:7 REFERENCE:

This procedure adopted by City Council March 27, 1989, Item 14A-4; amended September 15, 2003; amended March 22, 2004, Item A6.

:8 EFFECTIVE DATE:

This procedure effective March 22, 2004.