

**1221.1 SUBJECT: USE AGREEMENTS, LEASES, AND CONCESSION AGREEMENT**

:1 OBJECTIVE:

Provide representation of the City of Orlando in negotiating certain use agreements, leases, and concession agreements for the facilities under the management of the Orlando Centroplex.

:2 AUTHORITY:

This procedure amended by City Council April 19, 1993.

:3 DIRECTION:

Director, as an appointed official, serves at the pleasure of, and receives direction from the Mayor or the Mayor's Designee.

:4 METHOD OF OPERATION:

A. General

1. The Director shall represent the City in negotiating certain use agreements, leases, and concession agreements with users, tenants, concessionaires, and prospective users at the Orlando Arena, Citrus Bowl, Tinker Field, Expo Centre, McCracken Field, Mayor Bob Carr Performing Arts Centre, and Ben White Raceway, hereinafter referred to as those facilities comprising the Orlando Centroplex
2. The Director shall execute in behalf of the City, facility use agreements on standard forms approved by the Office of Legal Affairs, and for rates approved by City Council for use of the facilities comprising the Orlando Centroplex. If there is any deviation from the approved standard form, same will be referred to the Office of Legal Affairs for approval prior to execution by the Director. Rates shall be in accordance with standard schedules approved by City Council. When it is deemed to be in the overall best interest of the City, deviations of 15% (fifteen percent) or less of the amount due the City of Orlando under the terms of the original contract may be authorized by the Director; deviations in excess of 15% may be approved by the Chief Administrative Officer. Deviations from the rate schedules may only be made by written amendment to the agreement and will be subject to annual auditing.
3. Leases, concessions, and other agreements related to the facilities comprising the Orlando Centroplex shall be executed by the Director in accordance with applicable provisions of the City Code and City Policies and Procedures. All such leases, concessions, and other agreements with durations in excess of one year must be approved by City Council.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

None.

:7 REFERENCE:

City Code Chapter 2, Article XVI, Section 2. 141-1. Procedure adopted by City Council October 24, 1977, Item 13; amended August 20, 1979, Item 14; amended March 12, 1984, Item 7A-2; amended August 31, 1992, Item 4J; re-formatted only April 2004.

:8 EFFECTIVE DATE:

This procedure effective April 19, 1993.