

191.3 SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

- :1 **OBJECTIVE:**
Implement Community Development Block Grant (CDBG) projects as approved by City Council.
- :2 **AUTHORITY:**
This procedure amended by City Council July 19, 2004, Item A6.
- :3 **DIRECTION:**
Housing Division Manager under the supervision of the Housing Director.
- :4 **METHOD OF OPERATION:**
- A. CDBG funds, in the forms of grants may be used to undertake projects in the City's Capital Improvement Plan. Selected projects will be implemented in accordance with a Memorandum of Understanding between the Housing Department and other City Departments that may be responsible for the implementation of the project
 - B. Deferred loans shall be used to undertake eligible projects sponsored by non-profit organizations involving acquisition, construction, reconstruction, rehabilitation or installation of improvements following approval by City Council.
 - C. Grants and deferred loans shall be used for funding awards in the City's housing rehabilitation program. Grants shall be used when the financial assistance is less than \$7,500. Deferred loans shall be used for financial assistance greater than \$7,500. . Housing rehabilitation project implementation is addressed in Policy and Procedures Manual Section192.2.
 - D. Payback loans may be used for projects undertaken by for-profit entities where sufficient revenue is generated to repay the City.
 - E. The Housing Director, or designee, approves expenditures of all grants and loans following project approval by City Council.
- :5 **FORMS:**
None.
- :6 **COMMITTEE RESPONSIBILITIES:**
None.
- :7 **REFERENCE:**
Procedure adopted by City Council August 23, 1982, Item 19A; amended June 4, 1984, Item 12(A-8); amended April 19, 1993, Item VV; amended August 26, 1996. Item 7-B; amended September 29, 1997, Item 3-YY; amended October 13,

2003; Item A3; amended July 19, 2004, Item A6.

:8 EFFECTIVE DATE:
This procedure effective July 19, 2004.