

211.1 SUBJECT: ORGANIZATION AND POLICY

:1 OBJECTIVE:

Develops, administers and maintains parks, other public lands and facilities of the City; enforces applicable ordinances.

:2 AUTHORITY:

This procedure amended by City Council September 15, 2003.

:3 DIRECTION:

Division Manager, as an appointed official, serves at the pleasure of the Mayor and receives direction through the Families, Parks and Recreation Director.

:4 FUNCTIONS:

A. Develops and administers parks and other public lands of the City, including the design and execution of landscaping plans; development and planting of trees and plants; and the care and maintenance of flora, grounds and trees, except in those areas where power and duties have been delegated to others by order of the Mayor and/or City Council.

B. Administers and effects compliance of tree protection ordinance.

C. The Division Manager serves as a technical advisor to the Families, Parks and Recreation Board and the Loch Haven Park Board.

:5 FORMS:

None.

:6 COMMITTEE RESPONSIBILITIES:

None. (Division Manager or designee shall attend all meetings of the Community & Youth Services Board and Loch Haven Park Board.)

:7 REFERENCE:

City Code, Section 2.138, as amended July 28, 1975, 28.15 - 28.17. Procedure adopted by City Council August 11, 1969, Item 37; amended May 20, 1974, Item 19; amended October 13, 1975, Item 19; amended November 14, 1977, Item 6; amended February 19, 1979, Item 16; amended August 20, 1979, Item 14; amended August 13, 1984, Item 12 (A-10), amended April 19, 1993, Item VV; amended September 15, 2003.

:8 EFFECTIVE DATE:

This procedure effective September 15, 2003.