



# CITY OF ORLANDO

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## *Mayor's Parramore Task Force Executive Committee Meeting*

### **Meeting Minutes**

**Wednesday, February 4, 2004, 8:00 a.m.**

The meeting of the Mayor's Parramore Task Force Executive Committee was held on Wednesday, February 4, 2004, at 8:08 a.m. at Orlando City Hall, Second floor, Conference Room U. Chairman Brian Butler presiding.

**Members Present:** Brian Butler, Chair  
Ed Carson  
Derek Burke

**Members Absent:** Veronica Anderson

**Staff Present** Walter Hawkins  
Meroy Charles  
Lelia Allen

Chairman Brian Butler called the meeting to order at 8:08 a.m. The Executive Committee meeting minutes of January 7<sup>th</sup> was reviewed and approved. Chairman Butler thanked Greg Clendenin for chairing the January 7<sup>th</sup> meeting due to a meeting conflict.

Chairman Butler presented the revised timeline. He advised the Executive Committee of the need to adjust the timeline three additional weeks because of the staff preparation at gathering recommendations and presenting a format that would be standard for all committees to submit. Everyone agreed with the necessary adjustments.

It was suggested that when a meeting change occurs on the schedule, it should be bolded or highlighted in a way that members or the public would be aware of the meeting change.

Chairman Butler reported that staff is working on a template format where all recommendations are formatted the same. This template will be presented to the Chairs and Vice-Chairs of the Subcommittees prior to the next Mayor's Parramore Task Force meeting.

Committee Chair Reports:

Housing – Chairman Ed Carson

Chairman Carson reported that his Subcommittee is developing preliminary recommendations. The Subcommittee has accepted one priority that is to improve lighting in the Parramore area.

Chairman Carson also commented that participation in the Mayor's Parramore Task Force by members have been good. The timeline presented is workable for the Housing Subcommittee.

Social Services/Education – Brian Butler presented in Veronica Anderson's stead.

The Social Services/Education Subcommittee has divided into three Task Teams:

Task Team #1 -Social services with the focus on family and daycare needs

Task Team #2 -Social services focus on the impact of social services in the area of homelessness and feeding programs

Task Team #3 - Social services and education with the focus on the lack of public schools for children in Parramore being bused to eight different elementary schools and vocational programs, job creation and parenting.

Master Planning/Zoning – Chairman Derek Burke

The Master Planning/Zoning Subcommittee has met twice since the last Mayor's Parramore Task Force meeting. The group has focused its attention on charges three and five of the Mayor's Nine Charges to the Mayor's Parramore Task Force. The Subcommittee has been actively seeking consensus on issues. There has been discussion regards to small business development and entertainment opportunities for the area. Discussion ensued in regards to proper zoning to be in place to establish these opportunities as well as business incentives is a key to revitalizing business development. It was suggested that cultural corridor be extended to the Parramore area in order to get more people to come to the area to attend cultural events and activities.

The Master Planning/Zoning Subcommittee has been reviewing the need for more park space because of the lack of green space in the Parramore area. The Subcommittee has been reviewing the Otey/Federal RFP process for the development of housing. Also, the Subcommittee discussed the moratorium of new development in Parramore until the Mayor's Parramore Task Force final recommendations are accepted.

Some discussion has been on a recommendation of an urban design team to be contacted to assist in the implementation phase of the Mayor's Parramore Task Force report.

Public Safety/Public Works – Chairman Greg Clendenin

The Public Safety/Public Works Subcommittee had three meetings since the last Mayor's Parramore Task Force meeting. Preliminary recommendations are beginning to surface. Crime has continued to be the number one concern for the area. Code Enforcement strategies will also serve as the key effort to public safety. The new pavilion of the Coalition for the Homeless continues to receive a great deal of discussion. Crime prevention strategies involving citizens is also a key to changing the area. Also, the revolving door of crime offenders continues to be a concern of the Subcommittee and at the next meeting, Judge Alan Lawson will attend to address this area of concern.

Chairman Butler discussed the possibility of inviting a speaker to attend and share his/her experiences that work to revitalize a challenged community. Everyone was supportive of this recommendation. Chairman Butler will work with staff to coordinate a guest speaker.

There was a brief discussion about public participation in the Subcommittee meetings. Through the discussion it was suggested that the following be considered at meetings and/or request of documents or meeting materials:

- 1) Public input at Mayor's Parramore Task Force and Subcommittee meetings should be allowed at the end of the meeting with a time limit of five minutes per speaker.
- 2) All public request should be directed to staff for a response.
- 3) Restrict individuals' recommendations unless they have been presented to a particular Subcommittee or Task Force for adoption.

There being no further discussion, Chairman Butler concluded the meeting at 8:35 p.m.

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Brian Butler, Chairman

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Walter Hawkins, Recording