

Opening Session

1. Gregory Lee, Chair, called the meeting to order at 10:10 a.m. (for information only), after determining there was not a quorum. Members present were Gregory Lee, Don Engfer, Mercedes McCall and Richard Siwica.

Mr. Lee presented a brief overview and mission of the Mayor's Citizens Oversight Committee (MCOC), as well as the general rules of order for the meeting.

Since there was not a quorum, approval of the June 15, 2011, meeting minutes was tabled until the next MCOC meeting.

Agenda Review

2. Standing Reports/Discussion

Frank Usina, Community Venues Project Manager and staff liaison to the Oversight Committee, presented the project overview dashboards for each venue. The dashboards consist of six categories that include Project Budget/Expenses, Schedule Milestones, Blueprint Performance, Green Commitment, Development Agreements and a Community Update. The information presented for this meeting is compiled through July 31, 2011. The three dashboards will be attached to these minutes as back-up for the standing reports.

3. Sub-Committee Reports

Amway Center (AC): Mr. Engfer inquired as to why the tower was wrapped. Mr. Usina replied that there were discoloration issues with the mesh and the wraps contain spray residue during cleaning. Mr. Tim Ackert continued that coating the mesh would not help and that with proximity of I-4, there will be periodic environmentally friendly cleaning needed.

Mr. Janeiro Coulter, Blueprint Special Projects manager, stated that all of the unpaid subcontractors have settled with Hunt or are in court, except for one small job sub-contractor, who continues to work with Hunt to resolution.

Mr. Ackert stated that the lack of a certificate of occupancy until recently, did not impede the facility, and it is not uncommon to function under a temporary certificate of occupancy.

Dr. Phillips Center (DPC): Ms. Rebecca Sutton, CFO, City of Orlando, explained that CNL has an option with the City to purchase the round building property. There is no obligation for the City to demolish the building, though the value of the property may be diminished while the building remains.

Mr. Coulter stated that the calculation of the "Percent Paid To Date" to M/WBEs on the DPC Dashboards has been changed. The figure that now appears in those columns reflects the percentage that the M/WBE company has been paid of its subcontract with its prime.

Mr. Rob Baker, Balfour Beatty Corporation, stated that the construction contract will be reflected in the DPC MWBE figures reported at the next meeting.

Mr. Ackert shared that DPC has mobilized their Green consultant.

Mr. Basem Ghneim, Vice President, Construction, OCCC, introduced Rodney Morrissey, Sr. Vice President, Construction Administration, HKS, as the lead person on HKS's team and will be available on site. Mr. Ghneim welcomed Mr. Jeff Westphal, Operations Manager, PCL Construction, and introduced him as the lead person for the PCL team, replacing Trey Nobles, who accepted another position in the company.

Mr. Michael Gross, Senior Construction Manager, Hines, reported on the design team activities.

Mr. Clint Jackson, Project Manager, PCL Construction, focused on four main tasks – 1) building permit submission, 2) activity on site (utility relocations), 3) shop drawings and submittals and 4) design team input on reviewing change order requests. He continued that City Council approved agreements with Universal and Nodarse for threshold inspections and materials testing, respectively..

Mr. Lee acknowledged that an HKS amendment has been approved.

Mr. Johnny Baize, HKS Senior Vice President Construction Administration, reported that the site trailers are now functional and open. Mr. Lee suggested that after the next DPC sub-committee meeting a site visit would be in order. Mr. Ackert suggested that the next sub-committee meeting be held on site. All agreed.

Mr. Jackson reported that BBC completed 717 foundation piles on September 9, 2011 and is moving forth with sheet piling, dewatering, temporary power and activities of relocating utilities.

Mr. Rob Baker, BBC Senior Vice President, agreed that things are going well.

Ms. Veronica Anderson, CEO, Anderson & Associates, stated that HKS is achieving its slated MWBE goals. Ms. Anderson reported that in August the City/Blueprint office honored nine women in an "Against All Odds" celebration and of the nine, four were on the DPC project, herself included.

Mr. Ghneim reported that the DPC site webcam is online and can be seen at the following web site link: <http://oxblue.com/pro/open/balfourbeatty/drphillipspac>.

Florida Citrus Bowl (FCB): Mr. Usina stated that all improvements performed by Turner have been completed.

Ms. Sutton stated that her office tracks tourist development tax trends and that this is an important year for the City/County, because collections have recovered to equal to or greater than the base year, meaning that TDT will be available for the venues. As a result and if this trend continues, it may be possible for the City to issue bonds for both DPC and FCB projects as early as 2013 or 2014.

Mr. Brian Battles shared that he will continue to provide budget/expense figures for the Amway Center during close-out and that Dr. Phillips Center will show larger expense figures than in the past at the next meeting due to construction progress.

4. **New Business:** The next quarterly MCOC meeting is scheduled for **Tuesday, December 13, 2011**, at 10:00 a.m. in the **City Council Chambers** at City Hall.

The next DPC Sub-Committee meetings are scheduled for Friday, October 21, 2011 and Friday, November 18, 2011, at 3:30 p.m. on DPC job site.

Conclusion: The meeting was concluded at 11:14 a.m. by Gregory Lee, Chair.

Submitted by: 

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Orlando Venues
City of Orlando



Gregory D. Lee, Chairman
Mayor's Citizens Oversight Committee

Date: 12-13-11