

**AFFORDABLE HOUSING ADVISORY COMMITTEE  
AGENDA CONFERENCE ROOM**

July 14, 2009 11:30 AM

Members Present: Judith Kovisars, Chairman  
Kathy Hazelwood  
Gary McBride  
Pastor Billy Newton  
Mi Hoshino  
Ayme Smith  
Carmel Munroe

Members Absent: Cynthia Smith  
Taylor Kessel  
Richard Hornsby  
Mark Tellam

Staff Present: Frances DeJesus, Program Manager  
Lelia Allen, Director  
Tamaya Huff, Planner II  
Lakisha Hull, Planner III  
James Burnett, Planner III  
Diana McCallister, Administrative Specialist

Guests Present: Caityin Cosgrove, Rollins College Student  
Daniel Yalango, Rollins College Student

Judith Kovisars, Chair, called the meeting to order with a quorum at 11:40 a.m.

Pastor Newton made a Motion to accept the April 8, 2009 minutes, Kathy Hazelwood seconded the Motion; Motion passed.

The AHAC members and City staff acknowledged Kenneth Goodwin's accomplishments while a member of the Affordable Housing Advisory Board. Judith Kovisars, Chairperson presented Mr. Goodwin with an Appreciation Certificate.

Frances DeJesus presented a presentation on: The City of Orlando's Florida Homebuyer Opportunity Program (FHOP) This program replaces the SHIP by providing subordinate down payment assistance loans to first time homebuyers for owner occupied primary residences that can be repaid by the income

tax refund the homebuyer is entitled to under the First Time Homebuyer Credit. The City of Orlando received \$198,240 in FHOP funds (attached).

The committee discussed the recapture provisions. 1) Zero percent forgivable loan for first 18 months after the closing date of the loan 2) Must occupy the property for the length of the loan 3) A penalty fee will be charged in the amount of 10% of the amount of the loan if not paid by the due date.

Ms. Koviars asked if the City could also charge an administration fee for the outstanding loan if not repaid within the 18 months. Ms. DeJesus said the Federal/State regulations do not allow this.

Tamaya Huff and Lakisha Hull gave a presentation on Zero-Lot-Line Development Standards for Affordable Housing (ZLL). Ms. Huff and Ms. Hull worked with the City of Orlando Planning Department and Transportation Department on the ZLL.

The purpose of this analysis is to provide to the Affordable Housing Advisory Committee flexible lot configurations for Zero-Lo-Line development. If a developer is interested in developing an affordable housing development on lots smaller than 4,000 sq. ft., opportunities to promote Zero Lot Line Development could exist using the setback relief and minimum lot size requirements associated with Affordable Housing Alternative Design Standards (attached).

Ms. Koviars suggested building garages only and not carports as the carports may be used as storage and becomes unsightly.

Ms. Hazelwood asked how does the City of Orlando help with rentals. Ms. Koviars asked what programs the City of Orlando has for the Homeless?

Ms. Allen advised that at the next several AHAC meetings staff will have different organizations attend that deal with the homeless to give the committee an update on the homeless services in the City of Orlando.

Pastor Newton made a Motion to adjourn the meeting at 12:48 p.m., Gary McBride seconded the Motion, Motion passed.

Respectfully Submitted,

Diana McCallister  
Administrative Specialist

**Next AHAC meeting: August 11, 2009, 11:30 a.m.**

