



CITY OF ORLANDO

MEMORANDUM

TO: Media

FROM: Samuel G. Vennero, Parking Division Manager

A handwritten signature in black ink that reads 'Samuel G. Vennero'.

DATE: February 6, 2004

SUBJECT: Media Parking Pass

The purpose of this memo is to establish guidelines for the Media while parking in the downtown Orlando area, specifically at City Hall and the Orange County Courthouse.

1). The first item I would like to identify – Where can the Media park?

City Hall – There are several spaces at City Hall designated for Media parking only. They are located just south of the intersection of Orange Avenue and South Street, on the west side of the street.

Orange County Courthouse – There are two areas at the Courthouse:

The ***first*** is located on the west side of Orange Avenue (mid-block). These spaces are designated Media Parking Only.

The ***second*** area is the drop-off area directly in front of the Courthouse. Vehicles can only park in the inner circle, but vehicles must **not** be left unattended at any time or they will be towed.

2). The second item – What do I need in order to park in these areas?

Any marked media vehicles may park in the three areas stated above. Reporters who utilize their personal vehicle will need to receive a Media Parking Permit from the City of Orlando Parking Division. These passes will allow those individuals to park in the specific areas.

These parking spaces will be given on a first come, first served basis. If the spaces are occupied, the media that park at a metered space and/or in the garages will be responsible for paying the associated parking fees. Any vehicle parked in an unauthorized space could receive a parking citation.

For more information or to register for your Media Permit, please contact Sam Vennero at 407-246-3859 or stop by the Parking Division office located at 53 West Central Blvd.

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← SOUTH ST

**MEDIA
PARKING
ONLY**

CityHall
Building

1 HR

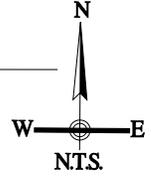
CNL
Building

ORANGE AVE.
"A"

O.U.C.

42 S
40 X
38 X
36 X
34 X
32 S
30 X
28 S
26 X
24 X
22 X

↓ ORANGE AVE. ↓



DW

City Hall Visitors Lot

existing
NPAT

DW

1 HOUR

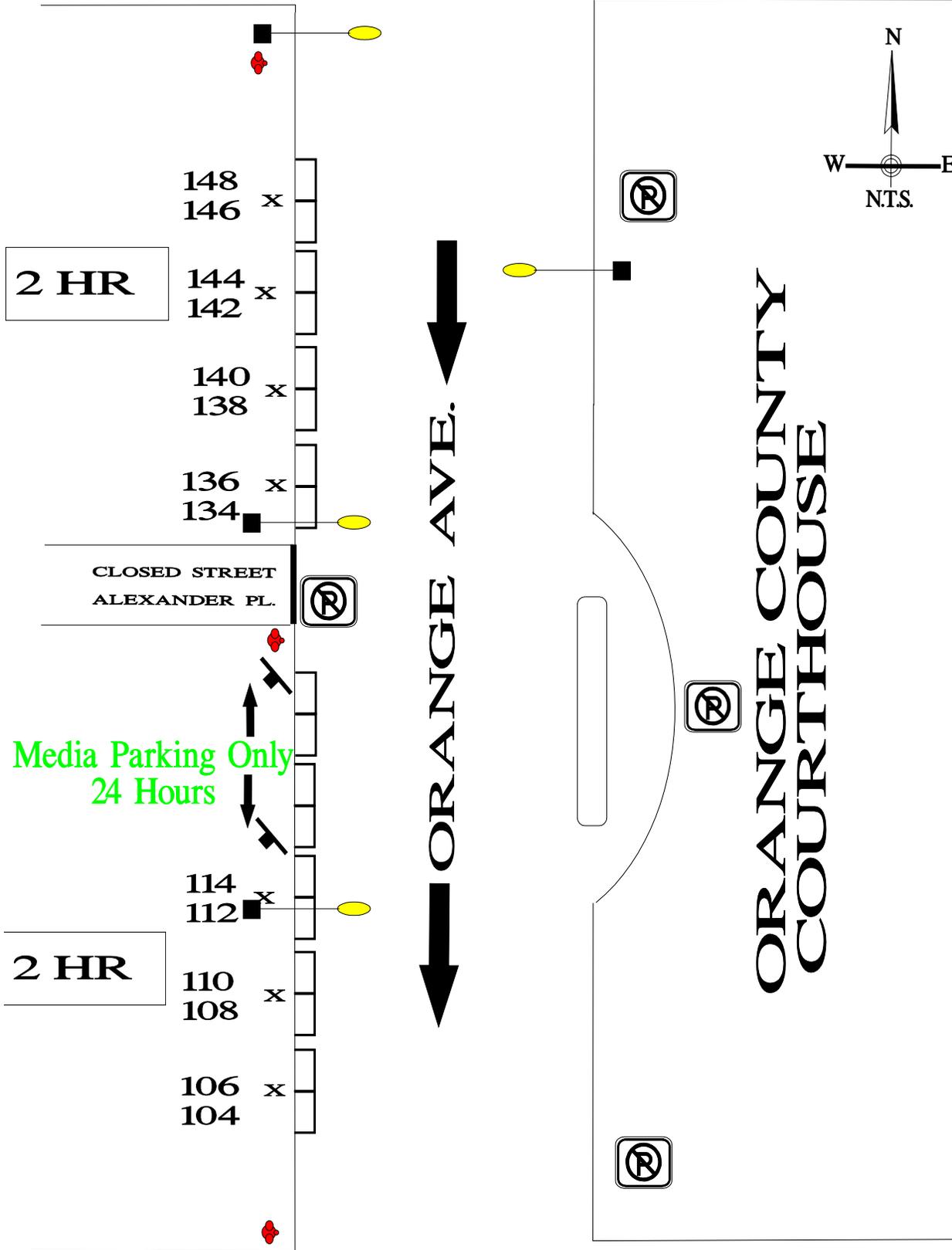
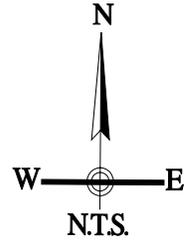
S 29
X 27
X 25
X 23
X 21

1 HR

1 HOUR &
NPAT

→ ANDERSON ST. →

AMELIA



LIVINGSTON ST.

ORANGE AVE.

"R"

History:
Meters 116-122 removed,
Media Parking Only
installed August 2003