

A meeting of the City of Orlando Certification Board was held on Wednesday, March 30, 2016 at City Hall, 400 S. Orange Avenue, 2nd Floor Agenda Conference Room, Orlando, Florida, 32802. The Board convened at 8:30 am to review case files.

Board Members Present: Brikena Tomasic, Chairperson [5-1]
Bruno Portigliatti, Vice Chairperson [5-1]
Charles Hawkins II [5-1]
Khalid Muneer [4-2] – arrived at 9:21 am
Ramesh Panchal [4-2] – arrived at 9:29 am
Maria G. Turk [4-2].

Board Members Absent: Mi Hoshino [4-2].

Staff Members Present: Kevin Walsh, MBE Official
Gina E. Bernard Certification Officer III
Grace M. Gyorko, Recording Secretary.

Brikena Tomasic, Chairperson called the Certification Board meeting to order at 9:15 a.m.

The minutes from the February 24, 2016, meeting were approved as written with the following correction: Carmen Dominguez Construction, LLC – strike out “unanimously” (reference page 4, original Certification Board Minutes, 02/24/16).

MWBE RULINGS

EAC Consulting, Inc. – Herman Tirado, Senior Drainage Engineer appeared before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Charles Hawkins II and vote carried unanimously to recertify EAC Consulting, Inc. as an MBE Professional Engineering Consultant, Civil Engineering, Structural Engineering, Transportation Engineering and Construction/Management.

Advanced Indoor Remediators – Edward A. Nunez, President and William Craddock, III, Vice President appeared before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Charles Hawkins II and vote carried unanimously to certify Advanced Indoor Remediation as an MBE in Commercial Restoration; Crime Scene Cleaning; Disaster Restoration; Fire Damage; Home Mold Remediation; Home Remodeling; Lead Inspection and Tests; Meth Lab Cleaning.

ELEVEN 18 Architecture, P.L. – Kim McCann, President and Melissa Taylor, Office Manager appeared before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Khalid Muneer and vote carried unanimously to certify ELEVEN 18 Architecture, P.L. as a WBE Architecture and Interior Design firm

Baker Barrios Architects, Inc. – Tyler Kirby, Partner/VP Marketing appeared before the Board. Discussion ensued. It was moved by Khalid Muneer, seconded by Bruno Portigliatti and vote carried unanimously to recertify Baker Barrios Architects, Inc. as an MBE in Architecture, Interior Design, and Master Planning.

Integrity Protective Services, LLC d/b/a IPS – Pratt Senatus, President appeared before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Charles Hawkins II and vote carried unanimously to certify Integrity Protective Services, LLC as an MBE in Security Services (Armed and Unarmed).

Kyra Solutions, Inc. – Katie Eastburn, Manager of Operations appeared before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Ramesh Panchal and vote carried unanimously to certify Kyra Solutions, Inc. as an MBE information technology consulting firm.

Florida Conservation, Inc. FCI d/b/a Gas Reclaimers – The applicant did not appear before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Maria Turk and vote carried unanimously to certify Florida Conservation, Inc. FCI d/b/a Gas Reclaimers as an MBE degassing services to private and governmental entities.

Intelli ERP Software, LLC. – The applicant did not appear before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Maria Turk and vote carried unanimously to certify Intelli ERP Software, LLC as an MBE System Integration, Software Development, IT Consulting, Software Solution and Management Consulting firm.

Kissimmee Iron Works, Inc. – The applicant did not appear before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Maria Turk and vote carried unanimously to certify Kissimmee Iron Works, Inc. as an MBE in Structural Steel Fabrication.

Triangle Construction Inc. – The applicant did not appear before the Board. Discussion ensued. It was moved by Bruno Portigliatti, seconded by Maria Turk and vote carried unanimously to certify Triangle Construction Inc. as an MBE in Drywall, Stucco, Texture Finishes, Building Insulation, Gypsum Board, Eifs and Acoustical Ceiling.

Broussard & Cullen P.A. – The applicant did not appear before the Board. (Brikena Tomasic and Charles Hawkins II presented Memorandum of Voting Conflicts-Form 8b and refrained from voting). Discussion ensued. It was moved by Bruno Portigliatti, seconded by Maria Turk and vote carried to deny WBE status to Broussard & Cullen P.A. as a WBE based on: 1) The women owner(s) must possess independent power to direct or cause direction of management and policies of the firm, as characterized by: a) Not controlled by Board of Directors or other management entities comprised of an equal or greater number of non-minority or of non-women group members; b) Possess independent authority and ability to incur liabilities for the firm and make all financial and policy decisions commensurate with ownership; and 2) The company is not considered an independent women-owned enterprise because the husband and/or other male principal: a) Is Chief Executive Officer or President; b) Assists in obtaining credit, loans, bonding, leases, etc.; c) Receives equal or greater compensation than the woman-owner, not commensurate with ownership; d) Possesses equal or greater powers to direct management and day-to-day decisions.

Re-Certifications

PSA Constructors, Inc. – The applicant did not appear before the Board. (Brikena Tomasic presented Memorandum of Voting Conflicts- Form 8b and refrained from voting). Discussion ensued. It was moved by Bruno Portigliatti, seconded by Khalid Muneer and vote carried to recertify PSA Constructors, Inc. as an MBE in Design/Planning, Construction Management, Program Management and MBE Training.

The applicants did not appear before the Board. It was moved by Bruno Portigliatti, seconded by Khalid Muneer and vote carried unanimously to recertify the following companies: Ambient Technologies, Inc., Antillian Engineering Associates, Inc., Base Consultants, Inc., Baslee Engineering Solutions (BES), Inc., Bithgroup Technologies, Inc., Breaking Ground Contracting Company, Done Today Beautiful Tomorrow, DS Transportation & Bobcat, Inc., First American Steel

Erectors Corp., G.W. Trucking, Inc., Gartek Engineering Corporation, M2Management, Inc., Mega Solutions, LLC., Miracle Touch Cleaning Services, LLC, S R Plumbing, Samuel A. Ramirez & Company, Inc., Sancho Trucking Inc., Sandy Hope Inc. d/b/a Hendra's Uniforms, SkyBuilders USA LLC, Trijay Systems, Inc., Votum Construction LLC, and Yvonne I. Froscher.

Terminations/Non-Responsive

The applicants did not appear before the Board. Discussion ensued. It was moved by Khalid Muneer, seconded by Maria Turk and vote carried unanimously to terminate the following companies for non-responsiveness: 1st Choice LLC, A & A Construction and Design, Inc., Barrier Cable, Inc., Cadjass LLC, Construct Two Construction Managers, Inc., Customed USA LLC, Dixon Consulting & Strategic Partners LLC, Globiser, Inc., Jack Per Trucking, Inc., Kathy Jakubcin Construction, iMapsGIS, Kun-young Chiu & Associates, Inc., LG Environmental Engineering, Pellet Construction Services, Inc., Pinnacle Security Services; Powers + Ristocelli Content Agency, Rapid Staffing, Inc., Trons Auto Repair and Towing, and William's Pharmacies LLC.

There being no further business the meeting was adjourned at 9:50 a.m.

The next regularly scheduled meeting will be held on Wednesday, April 27, 2016.

Grace M. Gyorko, Recording Secretary

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME TOMASIC, BRIKENA	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CERTIFICATION BOARD
MAILING ADDRESS 400 S. ORANGE AVENUE	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY ORLANDO	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED	NAME OF POLITICAL SUBDIVISION: CITY OF ORLANDO
	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Deekene Tomasic, hereby disclose that on 03/30/16, 2016.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I did not vote on application by PSA Constructors Inc as promoter/owner represented.

03/30/2016
Date Filed

Deekene Tomasic
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME TOMASIC, BRIKENA	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CERTIFICATION BOARD
MAILING ADDRESS 400 S. ORANGE AVENUE	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY ORLANDO	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED	NAME OF POLITICAL SUBDIVISION: CITY OF ORLANDO
	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Breckene Tomasz, hereby disclose that on 03/30/2016, 20 16.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____ by whom I am retained; or
- inured to the special gain or loss of _____ which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I did not vote on application by Broussard & Allen, P.A. because in the same line of business.

03/30/2016
Date Filed

Breckene Tomasz
Signature

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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME HAWKINS II, CHARLES	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CERTIFICATION BOARD
MAILING ADDRESS 400 S. ORANGE AVENUE	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY ORLANDO	COUNTY ORANGE
DATE ON WHICH VOTE OCCURRED 3/30/16	NAME OF POLITICAL SUBDIVISION: CITY OF ORLANDO
	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

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APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

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- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Charles J. Hawkins II hereby disclose that on 3/30/16, 20 16.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The measure is in the same line of business that I perform services in.

3/30/16
Date Filed

Charles J. Hawkins
Signature

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