



**MINUTES FROM MEETING**  
**OF**  
**July 20, 2017**

Chairman Zabin called into the conference line and Mr. Loper and Mr. Leonard joined the meeting. Chairman Zabin called the meeting to order at 9:05 AM in the Sustainability Conference Room, 2<sup>nd</sup> floor of City Hall and determined a quorum was present.

<b><u>Members</u></b>	<b><u>Also Present</u></b>
Douglas Zabin, Chairman	Katrina Laudeman, Executive Director
Eddie Torres, Vice Chair (Absent)	Michelle McCrimmon, Deputy CFO
Jason Franklin, Secretary	Matt Dickey, Deputy Executive Director
Mario Garcia, Trustee	James Loper, Board Attorney (by phone)
Christopher McCullion, Trustee	Keith Stronkowsky, NEPC
	Kevin Leonard, NEPC (by phone)
	Dionna Little, Department Advocate (9:16 AM)
	Michele Keane, Pension Coordinator

**1) PUBLIC COMMENT**

Chairman Zabin asked for public comment. There was none.

**2) ALLOCATION DISCUSSION**

Mr. Stronkowsky stated the current policy allocation is expected to produce an average return of 7.1% over the next 30 years which does not reach the expected return on assets of 7.75%. (Ms. Little entered the meeting at 9:16 AM.) Mr. Stronkowsky presented two alternate asset mixes for the Board to consider. Mr. Leonard joined the conversation and discussion ensued.

**A MOTION TO CHANGE THE ASSET ALLOCATION TARGETS TO WHAT IS REFLECTED BY MIX "A", WITHOUT A 3% ALLOCATION TO BANK LOANS, PUTTING THE 3% BACK TO CORE PLUS BONDS** was made by Chairman Zabin and seconded by Mr. Franklin; **MOTION CARRIED UNANIMOUSLY.**

Mr. McCullion, Chairman Zabin and Ms. Laudeman discussed having the actuary attend in the early fall to discuss implementing a glide path that will lower the expected rate of return .25% over a 5-year period. (Mr. Leonard left the meeting at 10:16 AM.)

**3) APPROVAL OF MINUTES FROM JUNE 1, 2017**

**A MOTION TO APPROVE THE MINUTES OF JUNE 1, 2017** was made by Mr. McCullion and seconded by Chairman Zabin; **MOTION CARRIED UNANIMOUSLY.**

**4) APPROVAL OF MINUTES FROM JUNE 15, 2017**

**A MOTION TO APPROVE THE MINUTES OF JUNE 15, 2017** was made by Mr. McCullion and seconded by Mr. Franklin; **MOTION CARRIED UNANIMOUSLY.**

**5) APPROVAL OF CONSENT AGENDA**

**A MOTION TO APPROVE THE CONSENT AGENDA** was made by Chairman Zabin and seconded by Mr. Franklin; **MOTION CARRIED UNANIMOUSLY.**

**6) PENDING / OLD BUSINESS UPDATE**

- a. Disability Update – Chairman Zabin informed the board that Timothy Longest’s IME results have been returned to the doctor for some date corrections. Chairman Zabin set Mr. Longest’s hearing for the August 17 meeting. Casey Preston’s IME has been scheduled for August 1 and Danny Smith is waiting for his IME to be scheduled.

Chairman Zabin asked about the protocol when concerns arise with the disability packages. Mr. Loper stated he prefers the trustee make him aware of the questions and he will address these concerns.

- b. Securities Litigation Update – Ms. Laudeman stated there aren’t any outstanding litigations.
- c. Policies and Procedures 1 – 5 Final Review

Policy 1 – No additional changes. **A MOTION TO APPROVE THE REVISIONS TO POLICY 1** was made by Mr. McCullion and seconded by Mr. Garcia; **MOTION CARRIED UNANIMOUSLY.**

Policy 2 – Has been incorporated into Policy 1.

Policy 3 – No additional changes. **A MOTION TO APPROVE THE REVISIONS TO POLICY 3** was made by Mr. Garcia and seconded by Mr. McCullion; **MOTION CARRIED UNANIMOUSLY.**

Policy 4 – Mr. Loper asked for 4B to have this language added to the beginning of the sentence - “Upon the request of the Executive Director”. **A MOTION TO APPROVE POLICY 4 WITH THE ADDITION OF “UPON THE REQUEST OF THE EXECUTIVE DIRECTOR” TO THE BEGINNING OF 4B** was made by Chairman Zabin and seconded by Mr. Franklin; **MOTION CARRIED UNANIMOUSLY.**

Policy 5 – Mr. Loper asked for these changes to be made to 3A: “denial of” to be changed to “determination on”, “determination that” be changed to “determination whether”, delete 8 and renumber 9 to 8. He also asked for 3B to read “In connection with any determination, the Final Order shall set forth the specific reasons for the Board’s decision.”

**A MOTION TO APPROVE POLICY 5 WITH THESE CHANGES: ITEM 3A, 1-3 AND 5, “DENIAL OF” TO BE CHANGED TO “DETERMINATION ON”, ITEM 3A, 4,6 AND 7, “DETERMINATION THAT” BE CHANGED TO “DETERMINATION WHETHER”, DELETE ITEM 3A, 8 AND RENUMBER 9 TO 8. ITEM 3B – TO READ, “IN CONNECTION WITH ANY DETERMINATION, THE FINAL ORDER SHALL SET FORTH THE SPECIFIC CHANGES FOR THE BOARD’S DECISION”** was made by Chairman Zabin and seconded by Mr. McCullion; **MOTION CARRIED UNANIMOUSLY.**

- d. Dawn Sumter’s Hearing is set for August 16<sup>th</sup> at 10:00 AM, with confirmation of the remainder of the participants. The August 16<sup>th</sup> meeting will encompass the regular meeting that was scheduled for August 17th. The August 17<sup>th</sup> meeting will be canceled.

**7) ADJOURNMENT**

There being no further business, the meeting adjourned at 10:43 AM.

Respectfully submitted,

*Michele Keane*

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Pension Coordinator