



MINUTES FROM MEETING
OF
September 20, 2018

Chairman Zabin contacted Mr. Loper by telephone and called the meeting to order at 9:07 AM in the Veterans Conference Room, 2nd floor of City Hall. The Board did not have a quorum.

<u>Members</u>	<u>Also Present</u>
Douglas Zabin, Chairman	Katrina Laudeman, Executive Director
Eddie Torres, Vice Chair (Absent)	Matt Dickey, Deputy Executive Director
Jason Franklin, Secretary	Michelle McCrimmon, Deputy CFO
Mario Garcia, Trustee (Absent)	James Loper, Board Attorney (by phone)
Christopher McCullion, Trustee (Absent)	Andrea Morgan, Department Advocate
	Lori Janeczek, Employee Benefits
	Nicholas Reed, Firefighter
	Nathan Rusbosin, DRZ
	Michele Keane, Pension Coordinator

1) MICHAEL CALTAGIRONE

Mr. James Loper, Board Attorney, noted that Mr. Caltagirone's attorney, Kim Ruffin, had requested a second extension to allow him to complete his notebook. Mr. Loper suggested extending the deadline until October 15, 2018 so the information could be included in the agenda for the October 18, 2018 meeting. Chairman Zabin informed Mr. Loper that Ms. Laudeman and Ms. McCrimmon are already addressing the issue of applicants having difficulty attaining medical records. Chairman Zabin agreed to allow the extension to October 15, 2018 and will notify Ms. Ruffin by email.

2) TRANSITION PLAN

Mr. Loper spoke about his transition plan and setting a meeting with Ms. Bonni Jensen. Ms. Laudeman asked how much he has interacted with Ms. Jensen and what the status of the contract is. Some discussion ensued. Ms. Laudeman and Chairman Zabin asked Mr. Loper to proceed with his transition plan. Mr. Loper will attend the October 18th meeting by telephone. Ms. Jensen will be invited to the November 15, 2018 pension board meeting and will remain afterward to meet with staff, Mr. Loper and Chairman Zabin. (Mr. Loper left the meeting at 9:27 AM.)

Chairman Zabin thanked Mr. Franklin for serving on the Board and presented him with an award. Attachment 2

3) PENDING / OLD BUSINESS UPDATE

Ms. Laudeman updated the Board that Windjammer refused to accept fiduciary responsibility and we are not proceeding with the contract. NEPC, the investment consultant, will be searching for a new manager.

4) ADJOURNMENT

There being no further business the meeting adjourned at 9:30 AM.

Respectfully submitted,

Michele Keane

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Pension Coordinator