



MINUTES FROM MEETING ON OCTOBER 11, 2018

Mr. Smith telephoned Mr. Kaufman and called the meeting to order on Thursday, October 11, 2018, in the Veterans Conference Room, in City Hall at 9:42 AM. There was a quorum.

Board Members

Laurie Botts, Trustee
 Michael Fields, Trustee
 Christopher McCullion, Trustee
 Jay L. Smith, Retired Police Officer
 Michael Stanley, Trustee

Others Present

Katrina Laudeman, Executive Director
 Michelle McCrimmon, Deputy CFO
 Stu Kaufman, Board Attorney, by telephone
 Lori Janeczek, Employee Benefits
 Randy Thames, FOP
 Dolores Bracero, Police Officer
 Michele Keane, Pension Coordinator

1. **PUBLIC COMMENT**

Mr. Smith asked if there was any public comment. There was none.

2. **ELECTION OF 5TH MEMBER AND OFFICERS**

Mr. Smith informed Mr. Kaufman, Board Attorney, that two new members had been elected to the Police Pension Board by the active plan participants, Officers Michael Fields and Michael Stanley. Ms. Botts and Mr. McCullion have been reappointed as trustees by the Mayor. Mr. Kaufman explained the process of electing a 5th member.

A MOTION TO APPOINT JAY SMITH AS THE 5TH MEMBER OF THE POLICE PENSION BOARD was made by Mr. McCullion and seconded by Mr. Fields; **MOTION PASSED UNANIMOUSLY.**

A MOTION TO APPOINT JAY SMITH AS CHAIRMAN OF THE POLICE PENSION BOARD was made by Mr. Fields and seconded by Ms. Botts; **MOTION CARRIED UNANIMOUSLY.**

A MOTION TO APPOINT MICHAEL FIELDS AS VICE-CHAIR OF THE POLICE PENSION BOARD was made by Ms. Botts and seconded by Mr. McCullion; **MOTION CARRIED UNANIMOUSLY.**

A MOTION TO APPOINT LAURIE BOTTS AS SECRETARY OF THE POLICE PENSION BOARD was made by Chairman Smith and seconded by Mr. Fields; **MOTION CARRIED UNANIMOUSLY.**

3. **APPROVAL OF MINUTES OF SEPTEMBER 13, 2018**

A MOTION TO APPROVE THE MINUTES OF SEPTEMBER 13, 2018 was made by Chairman Smith and seconded by Mr. McCullion; **MOTION CARRIED.** (Mr. Fields was not at the last meeting and abstained from voting.)

4. **CONSENT AGENDA**

A MOTION TO APPROVE THE CONSENT AGENDA was made by Ms. Botts and seconded by Mr. Fields;
MOTION CARRIED UNANIMOUSLY.

5. PENDING / OLD BUSINESS

a. Disability Updates

Dolores Bracero:

Officer Bracero stated her notebook has been turned in and her Independent Medical Examination (IME) is scheduled for November 20, 2018. Chairman Smith asked for her disability hearing to be tentatively set for the January 10, 2019 meeting. There was some discussion about the difficulties encountered when requesting the doctors complete the physician's report.

Laurin Gantt:

Mr. Thames updated the trustees stating Officer Laurin Gantt has surrendered her law enforcement certificate with the State of Florida, as part of her pre-trial diversion (PTD). He added that Officer Gantt signed her PTD contract on September 24, 2018. The contract is for a year and could potentially be shortened to six months. That said, the soonest the proceedings could be complete would be March of 2019. Until the outcome of these proceedings is made available to the Board, her case remains indefinitely extended. Chairman Smith asked Ms. Keane to obtain copies of all documents pertaining to her PTD agreement, the criminal investigation and the internal investigation.

Randy Archer:

Mr. Thames stated Officer Randy Archer has changed his workers compensation doctor and this will further delay completing his disability notebook. Mr. Thames asked for another extension. Chairman Smith consulted with the other trustees and granted an additional extension to January 31, 2019.

Michael Counihan:

Mr. Thames noted that Officer Michael Counihan's notebook is at the printer and he expects to be turning it in soon.

b. Securities Litigation Update

Chairman Smith noted Ms. Laudeman's report; he and Ms. Laudeman explained the litigation process to the new trustees, Mr. Fields and Mr. Stanley. Some discussion ensued.

c. Disability Process for Widowed Spouse

Chairman Smith stated he sent some information to Mr. Kaufman regarding establishing a process for a widowed spouse to apply for disability benefits. The process, timeliness and instructions will be discussed at the January 10, 2019 meeting. Once finalized, this information will be added to the Summary Plan Description.

6. NEW BUSINESS

Ms. Laudeman noted she is working on the Summary Plan Description and the calculations for the 2017 Share Plan contribution.

Mr. Fields requested the link to Florida Statute 185 be updated on the City pension site. He had questions asked how often the Plan is audited to which Ms. Laudeman, Mr. McCullion, and Ms. McCrimmon responded. Mr. Fields also inquired about attending the upcoming FPPTA Conference, November 14 – 16, 2018. Ms. Keane will share the information with him and the other trustees.

Ms. Janeczek updated the Board on the status of the Minority Guardian forms for Officer Briscoe's children.

Mr. Kaufman spoke briefly about Amendment 6.

7. **ADJOURNMENT**

A MOTION TO ADJOURN was made by Chairman Smith and seconded by Mr. Fields. The meeting adjourned at 10:52 AM.

Respectfully submitted,

Michele Keane

Michele Keane
Pension Coordinator