



BUILDING & FIRE CODES BOARD OF APPEAL

Agenda

November 4, 2016

9:00 a.m.

City Hall, 2nd Floor

400 S. Orange Avenue

Orlando, Florida

WELCOME! The Building and Fire Codes Board of Appeal hears appeals from decisions by the Fire Official and Building Official to assist in resolving conflicts between the Building and Fire Prevention Codes. The Board is composed of members with expertise in building construction and fire safety standards that serve voluntarily without compensation. Persons with disabilities needing assistance to participate in any of these proceedings should contact the recording secretary 24 hours in advance of the meeting.

GENERAL RULES OF ORDER: The Board is pleased to hear all non-repetitive relevant comments. A general time limit of five minutes is allotted to the proponents/opponents of an issue. When addressing the Board, state your name and address and speak clearly and directly to the Board.

ROBERTS RULES OF ORDER govern the conduct of the meeting.

BOARD MEMBERS: Crystal Jenkins - Chair, Laura Barbero-Buffa, Radames Lamenza, Scott Coleman, Jon Cantwell, Mitesh Smart, Bryan Spangler

- I. Call to Order**
- II. Roll Call**
- III. Old Business**
 - A. Approval of the September 9, 2016 meeting minutes
- IV. Brief education topic review: Laura Barbero-Buffa – “Project Submittals: What I’ve learned”**
- V. New Business**
 - a. **Approval signature of chairperson for the Building and Fire Codes Annual Report FY2015-2016.**
- VI. Comments from the Board**
- VII. Adjournment**