



# HISTORIC PRESERVATION BOARD

## MEETING INFORMATION

### *Location*

City Council Chambers  
2nd Floor, City Hall  
One City Commons  
400 South Orange Avenue

### *Time*

4:00 p.m.

### *Board Members*

Cindi Parker, Chairman  
Ted Maines, Vice Chairman  
David Bass  
David Blackwood  
Cathy Cline  
Crystal Jenkins  
Karin Martin  
Rick Pullum

## AGENDA ■ FEBRUARY 5, 2003

### **WELCOME!**

We are very glad you have joined us for today's meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The minutes of today's meeting will be presented at the City Council meeting on **February 17, 2003**, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. **CAUTION:** Untimely filing by any appellant shall result in an automatic denial of the appeal.

### **GENERAL RULES OF ORDER**

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairman, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Recording Secretary at (407) 246-3365 at least 24 hours in advance of the meeting.

### **APPEALS**

Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board's decision must be supported by "competent substantial evidence." Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by **5:00 p.m., Wednesday, February 12, 2003**. There is a **\$250** fee for this appeal. The HPB Recording Secretary is located in the Land Development Division on the first floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

**Thank you** for participating in your government and making Orlando truly "**The City Beautiful.**"

## OPENING SESSION

- Call to order at 4:00 p.m. or as soon thereafter as possible
- Pledge of Allegiance
- Introduction of members
- Consideration of January 9, 2003 Minutes

## CONSENT AGENDA

### **1. HPB2003-00003 428 HIGHLAND AVENUE**

Applicant/Owner: Michael and Nancy Schulte, 428 Highland Avenue, Orlando, Florida 32801

District: Lake Eola Heights Historic District (District 4)

Request for Certificate of Appropriateness to construct a rear addition onto the house and to construct a detached two-story, two car garage apartment.

*Staff Recommendation: Approval of the request subject to the following conditions:*

- 1. Lower the roof of the addition to a point just below the main roof of the house.*
- 2. If the Board of Zoning Adjustment recommendation is inconsistent with the Historic Preservation Board recommendation, the project shall be forwarded to the Municipal Planning Board to resolve any inconsistencies.*

## REGULAR AGENDA

### **4. HPB2002-00271 223 EAST CONCORD STREET**

Applicant/Owner: Jon Marsa, 223 East Concord Street, Orlando, Florida 32801

District: Lake Eola Heights Historic District (District 4)

Request for Certificate of Appropriateness to construct a two-story, three unit residential structure in the rear yard of the existing house.

*Staff Recommendation: Approval of the request subject to the following conditions:*

- 1. All revisions shall be brought to the Minor Review Committee, including the design of the wall on the east lot line.*
- 2. Reduce the gross floor area of each unit to a maximum of 1,500 square feet.*
- 3. If the Board of Zoning Adjustment recommendation is inconsistent with the Historic Preservation Board recommendation, the project shall be forwarded to the Municipal Planning Board to resolve any inconsistencies.*

## OTHER BUSINESS

- 2003 HPB Annual Workshop

## REPORTS OF COMMITTEES

- Publications Committee will convene at the conclusion of this meeting to discuss the 2004 HPB Calendar.

## ADJOURNMENT