



# HISTORIC PRESERVATION BOARD

## MEETING INFORMATION

### *Location*

City Council Chambers  
2nd Floor, City Hall  
One City Commons  
400 South Orange Avenue

### *Time*

4:00 p.m.

### *Board Members*

Harold Warren, Chairman  
Earl Crittenden, V. Chairman  
Modupe Arthur  
Catherine Galgano  
Jed Prest  
Kim Sachse  
Justin Sand  
Emma Starling  
Emily Weidner

## AGENDA ■ NOVEMBER 4, 2009

### WELCOME!

We are glad you have joined us for today's meeting. The Historic Preservation Board (HPB) is an advisory board to City Council composed of citizen members who voluntarily and without compensation devote their time and talents to historic preservation issues in the community. All HPB recommendations are subject to final action by City Council. Issuance of Certificates of Appropriateness are subject to approval of all appropriate City Bureaus. The Minutes of today's meeting are tentatively scheduled to be presented at the City Council meeting on **Monday, December 7, 2009**, for approval of recommended actions. Any person desiring to appeal a recommended action of the Board should observe the notice regarding appeals below. **CAUTION:** Untimely filing by any appellant shall result in an automatic denial of the appeal.

### GENERAL RULES OF ORDER

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When you are recognized by the Chairman, state your name and address and speak directly into the microphone. ROBERTS RULES OF ORDER govern the conduct of the meeting. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Historic Preservation Recording Secretary at (407) 246-3416 at least 24 hours in advance of the meeting.

### APPEALS

Requests for approval of Certificates of Appropriateness are quasi-judicial matters (implementing actions) and hearings are to be conducted subject to the Florida Supreme Court ruling in Board of County Commissioners of Brevard County v. Snyder. The Board's decision must be supported by "competent substantial evidence." Persons dissatisfied with a board recommendation in such matters may be entitled to a de novo (new) hearing before an independent Hearing Officer in accordance with the provisions of Chapter 2, Article XXXII, of the City Code. A request for a new hearing (appeal) must be filed with the Historic Preservation Board Recording Secretary by **5:00 p.m., Wednesday, November 11, 2009**. There is a **\$250** fee for this appeal. The HPB Recording Secretary is located in the City Planning Division on the 6<sup>th</sup> floor of City Hall.

Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is made.

Thank you for participating in your government and making Orlando truly "The City Beautiful."

## OPENING SESSION

- Determination of Quorum.
- Pledge of Allegiance.
- Introduction of Board Members & Staff.
- Consideration of October 7 and October 21, 2009 Minutes.

## CONSENT AGENDA

There are no items for the Consent Agenda.

## REGULAR AGENDA

### 1. Case No.: HPB2009-00149, 29 SOUTH ORANGE AVENUE

Applicant: Steven Burke, Visual Impact Studios, 200 S. Orange Avenue, Orlando, FL 32801

Owner: Webster Drug Stores, 1314 Green Cove Road, Winter Park, FL 32789

District: Downtown Historic District (District 5)

A request for approval of Certificate of Appropriateness to renovate the front entrance area.

*Recommended Action: Approval of the request based on staff recommendations, subject to the following conditions:*

- 1) *All changes to this proposal to be reviewed and approved by the HPB Minor Review Committee prior to permitting;*
- 2) *Final materials and artwork to be approved by the HPB Minor Review Committee;*
- 3) *All signs including LCD Monitor Screens behind windows must meet applicable city sign codes.*

### 2. Case No.: HPB2009-00151, 2 JAMES AVENUE

Applicant/Owner: Lynne Pindar, 2 James Avenue, Orlando, FL 32801

District: Lake Lawsona Historic District (District 4)

A request for approval of Certificate of Appropriateness to add a sunroom to the front of the residence.

*Recommended Action: Approval of the request based on staff recommendations, subject to the following conditions:*

- 1) *All changes to this proposal to be reviewed and approved by the HPB Minor Review Committee prior to permitting;*
- 2) *All exterior materials in the proposed addition shall match the materials of the existing structure;*
- 3) *The proposed windows shall be grouped together to match the existing windows (as shown on the sketch on page 8) and should match as closely as possible the proportion of the existing window stiles and rails and installed in the same manner as the existing windows;*
- 4) *The roof line of the proposed addition shall be modified to be a single gable roof over the entire addition;*
- 5) *A pedestrian path shall be added from the sidewalk on E. Central Boulevard to the front door of the proposed addition.*

## OTHER BUSINESS

- Calendar presentation
- Report on Major and Minor Reviews
- Election of Chairman
- Election of Vice Chairman
- Discuss Chair and Vice Chair Annual Training (December 1, 8:00 a.m. to 10:00 a.m., 9th floor Overlook Conf. Rm.)
- Election of Sub-Committee members

## ADJOURNMENT