



# CITY OF ORLANDO

## PARKING DIVISION

### VALET PARKING SERVICE APPLICATION -(PART I)

Applicant: (must be owner/lessee of premises benefited by valet parking service)

Name \_\_\_\_\_ Check one: Owner \_\_\_\_\_ Lessee \_\_\_\_\_

Business Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Valet Parking Operator

Name \_\_\_\_\_

Business Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Address of proposed valet parking area \_\_\_\_\_

Number of spaces or size of zone requested \_\_\_\_\_

Location of any stand, podium or sign \_\_\_\_\_

**ADDRESS OF OFF-STREET PARKING TO BE USED IN CONNECTION**

**WITH THE VALET PARKING SERVICE** \_\_\_\_\_

(If the above off-street parking is not owned by the above named applicant, then a signed agreement or other documentation must be provided indicating the applicant's right to park vehicles at that location)

Hours and Days of Operation \_\_\_\_\_

Attach a sketch and traffic plan showing in detail the operation of the valet parking service including, but not limited to, the size, shape and location of all zones, spaces, signage and structures.

**VALET PARKING SERVICE APPLICATION-(PART II)**  
**FEES AND SIGNATURES**

<b>APPLICATION FEE (NON-REFUNDABLE)</b>	<b>\$50.00</b>
<b>ANNUAL FEE (\$500 per space OR \$2,000 per zone)</b>	_____
<b>ANNUAL FEE (\$50 per podium, stand or other structure)</b>	_____
<b>SIGNAGE FEE (if necessary; to be determined by the City)</b>	_____
<b>TOTAL</b>	_____

Valet parking services will be authorized upon payment of all fees and compliance with all the provisions of Chapter 11 of the code of the City of Orlando and all other rules and regulations set forth by the City of Orlando; contingent on approval by all affected Departments.

I/We have received a copy of the City of Orlando Valet Parking Ordinance, along with the rules and regulations and do hereby agree to abide by all the conditions set forth.

\_\_\_\_\_  
Title and signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title and signature of Valet Operator

\_\_\_\_\_  
Date

**VALET PARKING SERVICES APPLICATION (PART III)**  
**LISTING OF ADJACENT PROPERTIES**

The applicant shall provide a list of names and addresses of all property owners or businesses located within 50 feet on the same street, where the valet service is requested.

Name	Address
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

\_\_\_\_\_  
Signature of Valet Operator

\_\_\_\_\_  
Date