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TRAFFIC INFRACTION ADMINISTRATIVE COURT OF THE  
CITY OF ORLANDO, COUNTY OF ORANGE, STATE OF FLORIDA

**REQUEST TO RESCHEDULE HEARING**

PETITIONER'S NAME \_\_\_\_\_

PHONE # \_\_\_\_\_

NOTICE OF VIOLATION (NOV) # 276 \_\_\_\_\_

VIOLATION DATE \_\_\_\_\_

I hereby request to reschedule my hearing date in front of the Local Hearing Officer for the above mentioned Notice of Violation.

Current Hearing Date & Time is: DATE \_\_\_\_\_ TIME \_\_\_\_\_

Orlando Stops Safety Program  
City Hall, Second Floor  
400 South Orange Avenue  
Orlando, Florida 32802

NOTE: You may reschedule this hearing only once. This written request must be submitted at least five (5) calendar days before the date of the above-referenced hearing to: Orlando Stops Safety Program, Clerk of the Administrative Court, PO Box 4990, Orlando, Florida 32802.

You may cancel your appearance before the Local Hearing Officer by paying the civil penalty of \$158.00 plus \$50.00 in administrative costs anytime before the start of the hearing time to avoid further costs and consequences.

If the alleged violation is upheld by the Local Hearing Officer, administrative costs of up to \$250.00 may be assessed against you in addition to the civil penalty of \$158.00.

If you choose not to appear for any scheduled hearing, you waive the right to contest this infraction and you may be ordered to pay the civil penalty of \$158.00, plus administrative costs of up to \$250.00.

If you have any questions, please contact the Clerk to the Hearing Officer at (407)246-2060, Monday through Friday, 8 AM through 5 PM EST.

\_\_\_\_\_  
Petitioner's Printed Name

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Petitioner's Signature