

City of Orlando Human Relations
Civil Rights
Hall of Fame

NOMINATION FORM FOR 2018 CIVIL RIGHTS AWARD

DEADLINE: March 12, 2018

Part I – Nominee/Nominator Information: *(please print)*

Nominee's Name _____
Address _____
City, State, Zip Code _____
Area Code/Telephone _____
Fax Number (optional) _____
Email Address _____
Birth Year (if deceased, also provide year of death) _____

Complete the nominator information below if different from the nominee:

Nominator Name _____
Address _____
City, State, Zip Code _____
Area Code/Telephone _____
Fax Number (optional) _____
Email Address _____

Part II – Nominee Eligibility *(please check appropriate response)*

- Nominee is at least 18 years of age
 ___ Yes ___ No *(if no, nominee is not eligible for this award)*

- Nominee was born in either Orange, Osceola, or Seminole Counties or adopted one of these counties as his or her home county and base of operation
 ___ Yes ___ No *(if no, nominee is not eligible for this award)*

Part III – Summary of Nominee Qualifications

Provide a brief summary statement about the nominee describing his or her outstanding accomplishments and contributions to civil rights that benefit the citizens of Orange, Osceola, and/or Seminole Counties.

Part IV – Nominee Activities/Accomplishments *(complete the following information for each activity listed)*

- Description of activity/accomplishment (social, professional, etc.)
- Date(s) if applicable for a specific event. If efforts are ongoing, please indicate.
- Location of activity: *City, state, community, neighborhood where event(s) took place*
- Beneficiaries/Recipients (community residents, organization members, school, neighborhood, association, etc.): Specify who benefited from the nominee’s efforts, including the number of beneficiaries (if known)
- Results/Benefits of Activity: Be specific and include documentation supporting the activity’s success

Part V – Nominee Awards

List any awards that pertain to the nominee’s contribution to civil rights.

Part VI – Nominee Publications and Other Communications

List any publications and/or communications (books, articles in periodicals, newspapers, TV shows, etc.) that the nominee wrote, organized, appeared on, or to which the nominee contributed. Include source information (website address or bibliographical reference as appropriate). Electronic and scanned versions of newspaper or magazine articles are also accepted.

Part VII – Nominator’s Acknowledgement

I understand that to the best of my knowledge:

- *This information is factual and if any is found not to be factual, the nomination is null and void.*
- *This nomination form and accompanying materials will become the property of the City of Orlando Human Relations and will not be returned.*

I acknowledge that Human Relations may notify the nominees or their representatives to request more information and may arrange for and conduct an interview (in-person or via phone).

- *Human Relations has the right to use any information about the nominees in press releases, annual reports, publication, and other communications as deemed appropriate by the office.*

Signature _____

Printed Name _____

Date Signed _____

* * * * *
*

The completed nomination form should be no more than ten (10) double-spaced, typed pages with 12 pt font, or handwritten pages.

You may also include a maximum of five (5) supporting optional attachments (newspaper and magazine articles, book reviews, award presentations, etc.)

Compact disks (CDs) are acceptable. Do not send audio or videotapes; however, you can refer to a website (provide the complete web address) that has audio/visual components.

Due to reproduction quality, we cannot accept faxed submissions.

If you have any questions about the program or completing this form, email City of Orlando Human Relations at humanrelations@cityoforlando.net .

Completed nomination packets with supporting materials should be emailed no later than midnight **March 12, 2018** to humanrelations@cityoforlando.net or mailed (one (1) CD or one (1) hardcopy) with a *postmark* date of no later than **March 12, 2018** to:

City of Orlando Human Relations
City Hall, 2nd Floor
400 South Orange Avenue
PO Box 4990
Orlando, FL 32801